

ADGM Academy

& Research Centre



ADGM
Academy





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About ADGM Academy



Our Identity

ADGM Academy is part of Abu Dhabi Global Market (ADGM), an International Financial Centre (IFC) located in the capital city of the United Arab Emirates.

The Academy has been established with the vision of becoming one of the leading academies in the region, providing world-class financial research and training services.

Delivering world class financial education and literacy, ADGM Academy will help to position Abu Dhabi as a leading global financial centre.

This will be achieved through globally recognized educational and experiential programmes on a range of topics and qualifications in banking, finance, leadership, entrepreneurship, technical and soft skills.

ADGM Academy

Vision

Our vision is to become one of the leading academies in the world, profoundly advancing professional capabilities in the financial sector.

We are committed to delivering unique educational and experiential programmes that are underpinned by high standards of ethics and practice within the financial sector.

Innovative, collaborative, and with high standards of professional ethics, we are dedicated to serving our customers and continually improving our offering across the MENA region.



OUR CANVAS



11

SCHOOLS



50

TRAINING &
ASSESSMENT
PARTNERS



20

UNIVERSITIES
ASSOCIATED



10

BUSINESS
PARTNERS



15

CHARTERED
INSTITUTIONS
AFFILIATED



8

ACCREDITATIONS
BY AWARDING
BODIES

CPD
The CPD Certification Service

المركز الوطني للمؤهلات
NATIONAL QUALIFICATIONS CENTRE

ACTVET
Ibu Dhabi Centre for
technical and Vocational
Education and Training
مركز أبوظبي
للتعليم والتدريب
التقني والمهني

PMI Project
Management
Institute

CISI
CHARTERED INSTITUTE FOR
SECURITIES & INVESTMENT

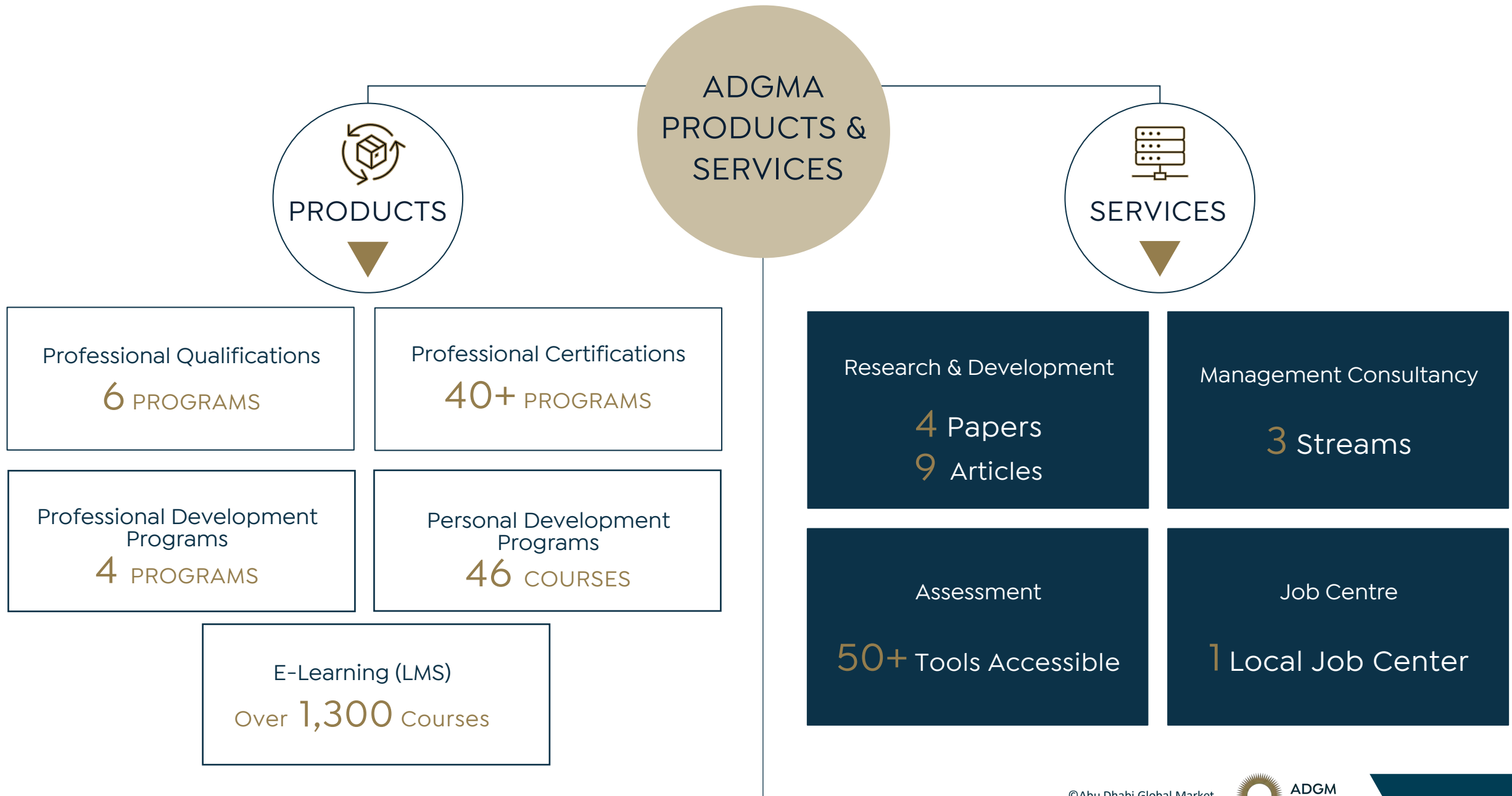
INVESTORS IN PEOPLE™
We invest in people Standard
GOLD

CLPD

ACT
TREASURY
EXCELLENCE
AS STANDARD

OUR SCHOOLS





ADGM Academy's Products





**ADGM
Academy**

PROFESSIONAL DEVELOPMENT PROGRAMS

Abu Dhabi Digital Program

School of National Development



2
Years

The Abu Dhabi Digital Program (ADDP) was designed and launched with the 2030 UAE Vision to digitize the human capital industry, hence making the UAE the most digitally intelligent Government.

The primary goal of this program is to equip participants with the digital skills required to enable and drive a smart Government for the benefit of UAE citizens and residents alike.



Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Awareness Track: High School certificate and working professional for awareness trackApplication Track: High School certificate and working professional for application trackStrategic Track: Bachelor's degree and working professional for strategic track		
Topics / Modules	<p>Awareness Track/ Application Track</p> <ul style="list-style-type: none">Digital TransformationArtificial IntelligenceFintechData ScienceCybersecurity <p>Strategic Track</p> <ul style="list-style-type: none">Executive Digital Leaders (EDL):<ul style="list-style-type: none">Module 1: Leadership SkillsModule 2: Digital Strategies, Emerging Technologies, and ApplicationsModule 3: Strategic Digital LeadershipFuture Digital Leaders (FDL):<ul style="list-style-type: none">Course 1: Thinking SkillsCourse 2: Leading InnovationCourse 3: Transformational LeadershipYoung Digital Leaders (YDL):<ul style="list-style-type: none">Course 1: Critical Thinking and System ThinkingCourse 2: Creating Value Through Emerging TechnologiesCourse 3: Transformational Leadership		
Seat Capacity / Cohort Size	25 per cohort		

Fresh Graduate Power & Energy Program

School of National Development

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A	12 Months
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience			
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">UAE NationalsBachelor's degree in engineering (electrical & mechanical) or corporate functions (Strategic / IT/ Finance / HR)IELTS Level 4			
Topics / Modules	<ul style="list-style-type: none">Introduction to Power & Water Utilities SectorStrategic Thinking & InnovationProject Management Fundamentals: Waterfall vs. AgileFinance for Non-Finance ProfessionalsEmotional IntelligenceBusiness Writing SkillsCorporate Communication & Customer Service SkillsDesign Thinking SkillsExcel FoundationsDigital Transformation & Disruptive InnovationLeadership FoundationsCreative Problem Solving & Decision MakingDigital & Public SpeakingChange ManagementPlanning & Organizing SkillsPersuasion & Influencing Skills			
Seat Capacity / Cohort Size	20 per cohort (Depending on business needs)			

The primary goal of this program is to get graduates ready for a career within power and water operating companies.

In addition to that primary goal, the key objectives that have been set out within the program are, to support Abu Dhabi's power and water sectors, to develop the skills required for graduates to excel at the workplace, to support graduates in successfully transitioning into their new role within the power and water operating companies and to provide a world-class learning experience in support of UAE's Emiratization objectives and aspirations.



The financial literacy programme, facilitated by Ma'an, is an initiative that aims to educate UAE Nationals on financial literacy, making it easier for them to successfully manage their finances and provide practical and actionable advice through real life scenarios, specific to the UAE.

The programme will equip participants with the tools and knowledge to become financially independent, confident, and money-smart, aiming to enhance financial understanding within local communities, as identified by the Abu Dhabi Department of Community Development



Financial Literacy Programme

School of National Development



12
Week

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">UAE nationals living in the UAE		
Topics / Modules	<ul style="list-style-type: none">Personal LifecycleFinancial ProductsFinancial Decision MakingManaging MoneyDebt & Experiencing Financial DifficultyFinancial Help & Advice		
Seat Capacity / Cohort Size	50 per cohort		

Generalist in Support Services Training Program

School of National Development

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A
Audience/Target Group	<ul style="list-style-type: none">Intermediate – Junior Managers, Middle Managers with relevant experience or high potential		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">UAE nationalsFrom a supervisory or specialized category from the administrative jobs sectorsMinimum English Language SkillsMinimum of 6 years of experiencePrevious leadership experience		
Topics / Modules	<ul style="list-style-type: none">HR Training ModuleFinance Training ModuleProcurement Training ModuleFacilities Management Training ModuleProject Management Training ModuleIT Training ModuleEssential Leadership and Behavioral Skills CourseUpskilling the On-the-Job Training (OJT) Supervisors ModuleOn the Job Training (OJT) – Rotations		
Seat Capacity / Cohort Size	15 per cohort		

3
Months

The Program has been designed to ensure your development, aligned to industry benchmarks, and to prepare you for a successful role.

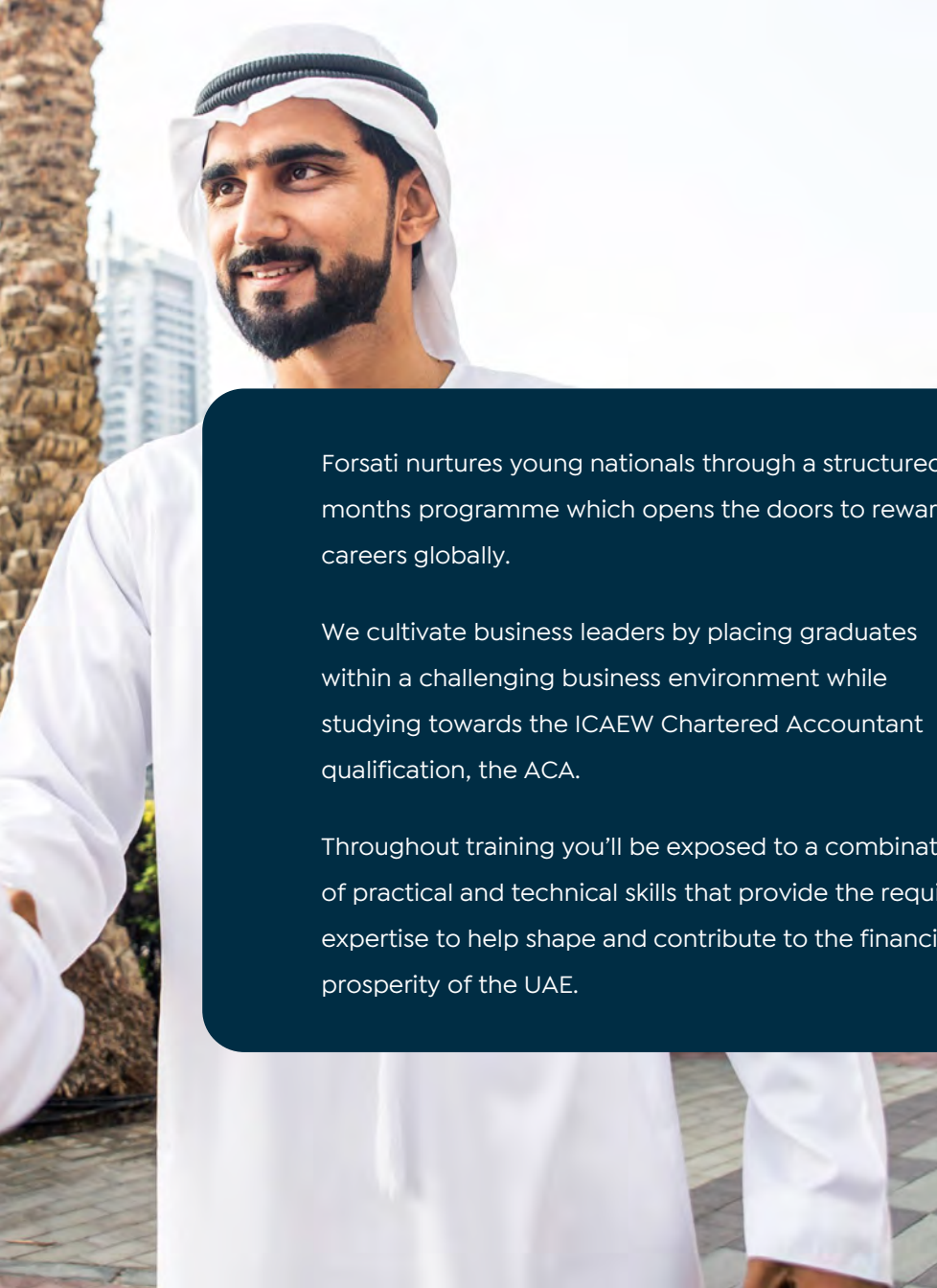
The Program contains 6 main functional Modules delivered over the course of 3 months.

Some of the key elements of the program are: Diagnostic Assessment and Reporting, Interactive Workshops, Job Rotation, Coaching Sessions, Team Project and Presentation, Bilingual Program Coordinator and the Graduation Ceremony.



**ADGM
Academy**

PROFESSIONAL QUALIFICATIONS



Forsati nurtures young nationals through a structured 36 months programme which opens the doors to rewarding careers globally.

We cultivate business leaders by placing graduates within a challenging business environment while studying towards the ICAEW Chartered Accountant qualification, the ACA.

Throughout training you'll be exposed to a combination of practical and technical skills that provide the required expertise to help shape and contribute to the financial prosperity of the UAE.



Forsati

School of National Development



36
Months

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	ICAEW
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Bachelor's degree in business, Accounting or FinanceMinimum GPA score of 3.2 out of 4Minimum IELTS score of 6Ability to commit to study hours, examination sittings and a full- time jobIntellect, stamina and determination to succeed		
Topics / Modules	<ul style="list-style-type: none">AccountingFinanceBusiness		
Seat Capacity / Cohort Size	25 per cohort		

Management & Risk Consultants Programme (MARC)

School of National Development

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	PMI (Partly)
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Bachelors Degree or Above		
Topics / Modules	<ul style="list-style-type: none">Induction and bootcampProject managementRisk managementFinancial management		
Seat Capacity / Cohort Size	25 per cohort		

9
Months

ADGMA along with HRA are committed to developing UAE National talent in Management & Risk consulting through a tailored and customized programme called (MARC).

The programme will involve leading Management Consultancy Firms who believe in the development of local talent & skills and are invested in building the prosperity of future generations.





ADGMA and HRA are committed to developing UAE National talent in the Insurance market through a tailored and customized programme called (NIP).

The programme will involve leading Insurance Firms who believe in the development of local talent & skills and are invested in building the prosperity of future generations.



National Insurance Program (NIP)

School of National Development



9
Months

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	CII
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Bachelor's degree or above		
Topics / Modules	Learning objective: <ul style="list-style-type: none">Developing a component and knowledgeable local workforce through exposing UAE Nationals to leading Insurance companies practices through on-the-job-experiences, with focus on practical applicable examples and real-life scenarios		
Seat Capacity / Cohort Size	25 per cohort		

PRE-AUDIT Qualification Training Programme

School of National Development

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	ACCA/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Bachelors Degree or Above		
Topics / Modules	<p>Learning objectives</p> <ul style="list-style-type: none">Provide exposure to UAE Nationals on leading Audit working practices through on-the-job-experiences, with a focus on practical applicable examples and real-life scenarios.		
Seat Capacity / Cohort Size	25 per cohort		

12
Months

ADGM Academy along with Human Resources Authority is committed to developing UAE National talent in Audit through the design and delivery of Pre-Audit Qualification Training (PAQT) Programme: Providing exposure to UAE Nationals on leading Audit working practices, design and deliver extensive classroom and online training on a range of Audit topics and enhance the employability of UAE Nationals in the public and private sector.



The Program is delivered over 4 months combining banking technical knowledge with skills training.

Participants will undertake banking fundamentals and banking sales training as well as skills training, sales training and receive a Level 3 Certificate in Retail and Digital Banking.



Retail and Sales

School of National Development



4
Months

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	LIBF
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Bachelor's degree or above		
Topics / Modules	<ul style="list-style-type: none">Stage 1: Banking Fundamentals + Sales Skills TrainingStage 2: Level 3 International Certificate in Retail and Digital Banking CertRDB Qualification + Sales Training		
Seat Capacity / Cohort Size	25 per cohort		

The Bankers Programme

School of National Development

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Emirati GraduatesBeginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Bachelors Degree or Above		
Topics / Modules	<ul style="list-style-type: none">Unit 1: Delivery of Retail and Digital Banking (DRDB)Unit 2: Assessing Customer Needs and Providing Solutions (ACNS)Level 3 Certificate: The London Institute of Banking & Finance Certificate in Retail and Digital Banking (CertRDB)		
Seat Capacity / Cohort Size	25 per cohort		

6 Months

The Bankers Programme focuses on creating employment for UAE nationals in the Banking and Finance sector.

This will be achieved by creating confident, skilled specialist bankers in personal banking roles in fields like: Credit, Compliance, Risk, and Corporate & Investment Banking





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PERSONAL DEVELOPMENT PROGRAMS



By the end of this course, participants should be able to understand theoretical and practical frameworks that govern preparation of financial & accounting documents as well as apply the main principles of accounting and financial management.



FINANCE

School of Professional Development




9
Days

Course/ Qualifications Level/ Credits (if applicable)	48 CPD Points/ 48 PDUs	Awarding Body (if applicable)	CPD/PMI
Audience/Target Group	<ul style="list-style-type: none">Intermediate - Junior Managers, Middle Managers with relevant experience or high potential - Candidates for "Head of Support Services" Job		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">Governmental Accounting EnvironmentOverview of Finance & Accounting DepartmentFundamentals of Governmental Accounting & Finance PrinciplesUnderstanding Financial PositionsCash Flow ManagementFundamentals of Project AccountingUsing Strategic Planning & Management Accounting to Manage Financial PerformancePayroll and ExpensesBudgeting and Budgetary ControlDisruptive Innovation in Finance and Accounting		
Seat Capacity / Cohort Size	25 per cohort		

Facilities Management

School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	42 CPD Points/ 42 PDU's	Awarding Body (if applicable)	CPD/PMI
Audience/Target Group	<ul style="list-style-type: none">Intermediate – Junior Managers, Middle Managers with relevant experience or high potential – Candidates for "Head of Support Services" Job		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">An Overview of Facilities ManagementFacility Maintenance Planning & ManagementWork Orders & Managing Building ComponentsDisruptive Innovation in FMTeam Management & Human FactorsManaging Facility ProjectsUnderstanding Service ContractsSustainabilityDifferent Systems & Required Services		
Seat Capacity / Cohort Size	25 per cohort		



7
Days

By the end of this course, participants should be able to discover the risks and pitfalls in managing facilities, how to minimize these and protect a mission.





This Procurement course is comprehensive and covers processes and international best practices thoroughly.

By the end of this course, participants should be able to Explore the responsibilities and importance of the procurement function while also appreciating the impact of procurement and supply on the budget and performance of an entity.



Procurement

School of Professional Development



6 Days

Course/ Qualifications Level/ Credits (if applicable)	36 CPD Points/ 36 PDUs	Awarding Body (if applicable)	CPD/PMI
Audience/Target Group	<ul style="list-style-type: none">Intermediate - Junior Managers, Middle Managers with relevant experience or high potential - Candidates for "Head of Support Services" Job		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">Purchasing, Procurement, Sourcing, & Supply ChainProcurement CategoriesProcurement StructuresProcurement CycleSupplier Performance EvaluationTenders & ContractingSupplier AppraisalRFx & NegotiationInternational SourcingDisruptive Innovation in Procurement		
Seat Capacity / Cohort Size	25 per cohort		

Finance for Non-Finance Professionals

School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI	2 Days
Audience/Target Group	<ul style="list-style-type: none">Beginner - New Joiners, Junior Employees with no or limited experience			
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above			
Topics / Modules	<ul style="list-style-type: none">Basic FinanceBasic Accounting			
Seat Capacity / Cohort Size	25 per cohort			



The aim of this course is to guide participants to understand the importance and objectives of Accounting, the concept of Accounting Equation as well as the main principles and concepts of Accounting.



This course has been designed to provide participants with a comprehensive overview of the human resources management value chain.

The course will cover all the key HR functions including recruitment and selection, employee affairs, salaries and compensation, talent management and learning and development.

Participants will also learn the key HR concepts and principles as well as leading strategies for employee retention and the global trends impacting the future of HR.



Human Resources Course

School of Professional Development



9
Days

Course/ Qualifications Level/ Credits (if applicable)	54 CPD Points/ 54 PDUs	Awarding Body (if applicable)	CPD/PMI
Audience/Target Group	• Intermediate - Junior Managers, Middle Managers with relevant experience or high potential - Candidates for "Head of Support Services" Job		
Entry Requirements / Pre-Requisites	• High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Manpower Planning, Job, & Organizational Design (OD)• Talent management & Learning Development• Talent Acquisition• Compensation & Benefits• Laws, Policies, & Procedures• Performance Management & Employee Affairs• Emerging Trends and Technology in HR		
Seat Capacity / Cohort Size	25 per cohort		

Information Technology Development

School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points / 30 PDUs	Awarding Body (if applicable)	CPD/PMI
Audience/Target Group	• Intermediate - Junior Managers, Middle Managers with relevant experience or high potential - Candidates for "Head of Support Services" Job		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Introduction to ICT Function & Using Computers• Using Apps & Databases• Using Computer Hardware• Using Networks• Emerging Technologies• Security Concepts		
Seat Capacity / Cohort Size	25 per cohort		

5
Days

Throughout this course, participants will learn key IT terms and concepts, cybersecurity concepts and emerging technologies.



The purpose of this course is to develop knowledge, understanding and skills necessary to apply in managing simple projects.

This course is a good baseline for those who need to start developing their project management skills and will provide you a good baseline to further their skills in the next level.

This course is classroom based.

During the course candidates will have the opportunity to participate in professional discussions, complete group activities and develop a course assignment which will need to be related to their current/future workplace and sector or relate it to an organization/sector they relate to or are best familiar with.



Project Management Basics

School of Professional Development



3
Days

Course/ Qualifications Level/ Credits (if applicable)	18 CPD Points/ 18 PDUs	Awarding Body (if applicable)	CPD/PMI
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High school certificate or above		
Topics / Modules	Learning Outcomes: <ul style="list-style-type: none">Understand project managementKnow how to manage a small projectUnderstand the financial and non-financial implications of a small project		
Seat Capacity / Cohort Size	25 per cohort		

Essential Leadership and Behavioral Skills

School of Professional Development

Course/Qualifications Level/ Credits (if applicable)	18 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">Intermediate – Junior Managers, Middle Managers with relevant experience or high potential - Candidates for "Head of Support Services" Job		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">AttitudeUnderstandingTeamsRelationshipsPerformance		
Seat Capacity / Cohort Size	25 per cohort		

3
Days



This workshop has been developed to support future managers, assistant managers, and employees with high potential to lead in the future.

The program has been developed to facilitate delegates in a challenging, dynamic, and insightful learning environment.





This course provides practical skills which enables you to better manage all aspects of your projects and increase your team's performance by utilizing effective project management skills.



Project Management

School of Professional Development



4
Days

Course/ Qualifications Level/ Credits (if applicable)	24 CPD Points/ 24 PDUs	Awarding Body (if applicable)	CPD/PMI
Audience/Target Group	<ul style="list-style-type: none">Intermediate - Junior Managers, Middle Managers with relevant experience or high potential - Candidates for "Head of Support Services" Job.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">Introduction to Project ManagementInitiationPlanningExecutingMonitoring and ControllingClosingProject Management		
Seat Capacity / Cohort Size	25 per cohort		

Train the Trainer / Assessor Workshop

School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">Intermediate – Junior Managers, Middle Managers with relevant experience or high potential – Candidates for "Head of Support Services" Job		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Overview of L&D PrinciplesLearning Styles and TNAMeasuring Training EffectivenessOn Job Training Supervision EssentialsOJT Evaluation Workshops		
Seat Capacity / Cohort Size	25 per cohort		

2 Days

Training and retraining are now key parts of the business strategy for all successful companies.

Preparing and delivering top-quality ‘on- the-job’ and ‘off-the-job’ training to meet organizational needs, is an essential requirement for progressive companies and organizations.

This course will also prove valuable to In-Company Trainers who wish to improve and update, their training skills, using the latest techniques.





course will explore some of the main AI technologies that are transforming the financial industry.

The expert will introduce a number of key terminologies, distinguish between the functions of different technologies like Machine Learning and Natural Language Processing, and illustrate the main applications of these in finance.



AI Technologies

School of Digital and Fintech



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">History and Topology of Artificial IntelligenceAI Technologies		
Seat Capacity / Cohort Size	25 per cohort		

Applying AI in Finance: Framework and Use Cases

School of Digital and Fintech

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: Junior Managers, Middle Managers with relevant experience or high potential		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">FrameworkFrameworks for AI in financeUse cases		
Seat Capacity / Cohort Size	25 per cohort		

1
Day

This course will explore some of the main areas where AI is being applied to enhance the provision of financial services. The expert will discuss a variety of business cases from different verticals, including wealth and asset management, insurance, customer service, Robotic Process Automation (RPA), and fraud detection.

The business cases will be used to inform participants on the opportunities, challenges, and risks that accompany the deployment of AI in financial institutions.

The course will also include a hands-on group project, where participants will work in teams to analyze the business case of a selected example presented during the session.

Artificial Intelligence Online Learning

School of Digital and Fintech



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Working Professionals from any sector		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">MODULE 1: FUNDAMENTALS OF ARTIFICIAL INTELLIGENCEMODULE 2: AI TECHNOLOGIESMODULE 3: IMPLEMENTING AI IN INSTITUTIONS		
Seat Capacity / Cohort Size	25 per cohort		

With this course, you will learn about main concepts behind Artificial Intelligence, including machine learning, deep learning, natural language processing, robotic process automation and recommendation engines.

You will be able to appreciate the developments and main use cases of Artificial Intelligence to recognize its potential and limitations.



Cybersecurity

School of Digital and Fintech

With this course, you will learn about the vast domain of cybersecurity and understand its importance. It protects all categories of data from theft and damage.

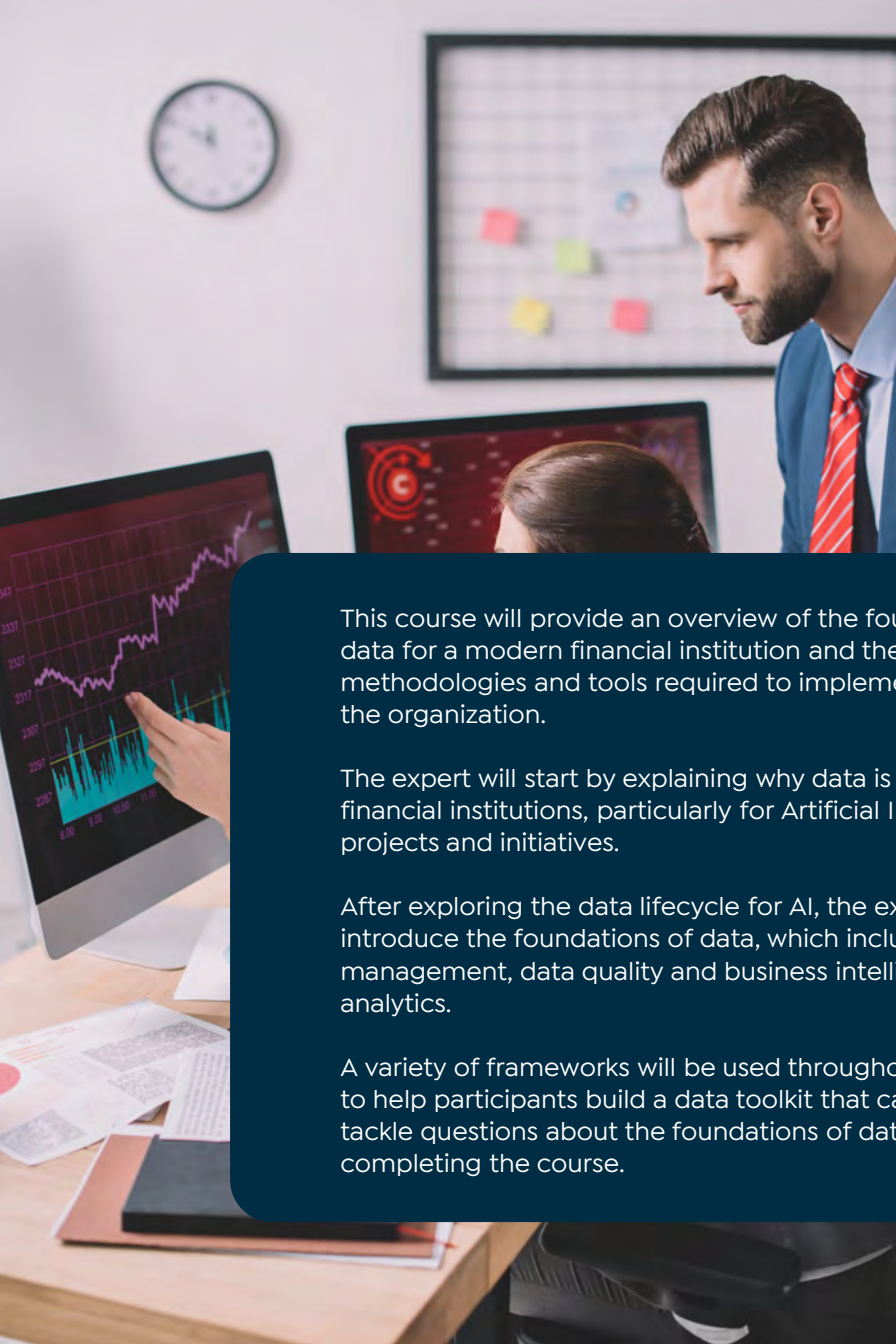
You will be able to appreciate the significance of data security, understand used applications and case studies and learn about the countermeasures of data security.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Working Professionals from any sector		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Module 1: Understanding CybersecurityModule 2: CyberattacksModule 3: Countermeasures for protection		
Seat Capacity / Cohort Size	25 per cohort		





This course will provide an overview of the foundations of data for a modern financial institution and the methodologies and tools required to implement them in the organization.

The expert will start by explaining why data is important for financial institutions, particularly for Artificial Intelligence projects and initiatives.

After exploring the data lifecycle for AI, the expert will introduce the foundations of data, which include data management, data quality and business intelligence and analytics.

A variety of frameworks will be used throughout the session to help participants build a data toolkit that can be used to tackle questions about the foundations of data and AI upon completing the course.



Data Foundation and Toolkit

School of Digital and Fintech



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: Junior Managers, Middle Managers with relevant experience or high potential		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">Data Foundations: How to become data-driven?Data Flow and Storage: Customer Master Data Management (C-MDM)Preparing Data for AIBusiness Intelligence and Analytics		
Seat Capacity / Cohort Size	25 per cohort		

Data Infrastructure, from APIs to cloud

School of Digital and Fintech

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: Junior Managers, Middle Managers with relevant experience or high potential		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Data Infrastructure Overview: What is it? Why do financial institutions use it?How to leverage and modernize legacy systemsAPI and Cloud: Impact and Benefits		
Seat Capacity / Cohort Size	25 per cohort		

1
Day



This course will explore the technology infrastructure required to enable financial institutions to handle their data in the presence of AI systems.

As the amount of data financial institutions have to manage grows exponentially, they can use new technologies such as cloud computing and APIs to streamline their operations and offer new value propositions that leverage on their massive repositories of data.





The objective of this course is not to teach you theoretical concepts in data and analytics.

Instead, this course aims to equip you with a practical approach towards data-driven problem solving and decision making.

Think of the most pressing problems that you or your department are trying to address; how to go about solving them today, solving them more effectively with working with data and analytics, which mindset changes, tools and skill sets you need to make it happen.



Data Science

School of Digital and Fintech



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Working Professionals from any sector		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">Module 1: Understanding Data Driven Decision MakingModule 2: Implementing Data Driven Decision MakingModule 3: Hands on Data Exploration		
Seat Capacity / Cohort Size	25 per cohort		

Digital Transformation

School of Digital and Fintech

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD	1 Day
Audience/Target Group	<ul style="list-style-type: none">Working Professionals from any sector			
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above			
Topics / Modules	<ul style="list-style-type: none">Module 1: Fundamentals of digital transformationModule 2: Technologies of digital transformationModule 3: Case studies and applications of digital transformation			
Seat Capacity / Cohort Size	25 per cohort			



This course focuses on the considerations and fundamental knowledge you can use to contribute and pilot digital transformation within business functions and enhance your professional profile.

This course is designed for the working professionals keen to acquire a solid foundational understanding of digital transformation and digital businesses and the main technologies used, with a focus on the public sector.





This course will explain the main ethical challenges that come when dealing with new data in finance and implementing new technologies like AI.

The expert will discuss the issues around ethics and risks, and the role that individuals, organizations and regulators should have in the discussion.



Ethics and considerations of data

School of Digital and Fintech



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	• Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience.		
Entry Requirements / Pre-Requisites	• High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Challenges of using New Data in the implementation of AI in Finance• Ethical Considerations and Risks of New Data• The role of individual organizations to ensure ethical implementation of AI• Principle of Data Ethics• Designing an ethical data process		
Seat Capacity / Cohort Size	25 per cohort		

Financial Technology Online Course

School of Digital and Fintech

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Working Professionals from any sector		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Module 1: Overview of FintechModule 2: Applications of FintechModule 3: How Fintech is Changing Financial Services		
Seat Capacity / Cohort Size	25 per cohort		

1
Day



With this course you will learn about the important elements of digital innovation and fintech.

The program focuses on the key considerations and fundamental knowledge you can use to contribute and pilot digital innovations within business functions and enhance your professional profile.

The program is suited for any professional who wishes to acquire a solid foundational understanding of digital businesses and innovation and the main technologies used.



Fundamentals of new data in finance

School of Digital and Fintech

This course will provide an overview of the different types of data in the finance industry and the technological and analytical capabilities that each data type will provide to your organization.

Participants will acquire the skills to assess the veracity of their data and will learn the impact of Open vs Closed Data.



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	• Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience.		
Entry Requirements / Pre-Requisites	• High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">• What is New Data• Key drivers of need for New Data in Finance• Classification of Data• Type of Data• Format of• Accessibility of• Validity of Data• Applications of New Data in Finance		
Seat Capacity / Cohort Size	25 per cohort		

Implementing AI in Financial Institutions

School of Digital and Fintech

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: Senior Managers, Middle Managers with relevant experience or high potential		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Developing an AI strategyInfrastructure of AIRole of people and risks		
Seat Capacity / Cohort Size	25 per cohort		

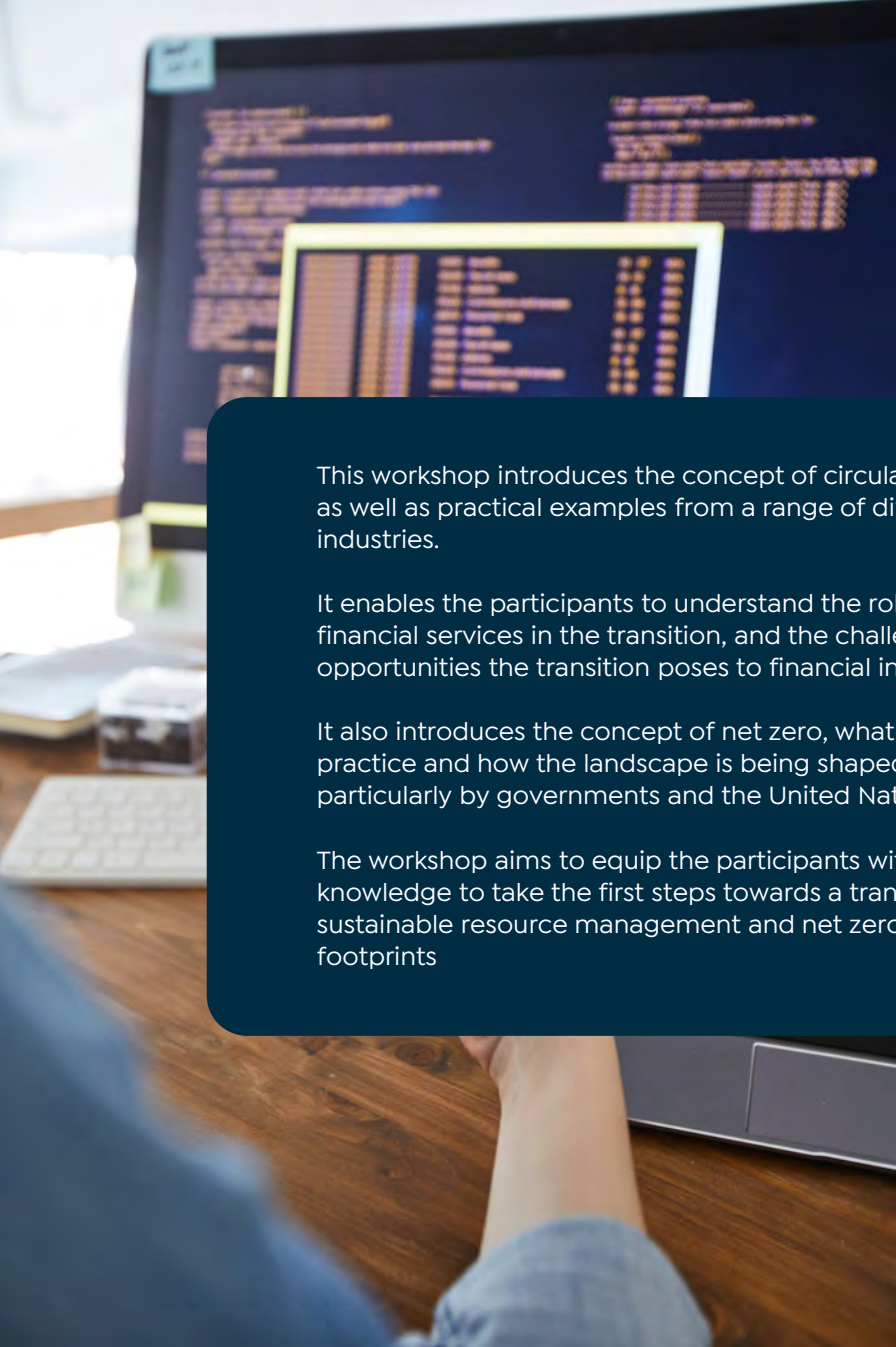
1
Day



This course will explore the four pillars of the successful implementation of AI in financial institutions: developing an AI strategy, assessing the infrastructure required, understanding the impact on people and roles, and managing ensuing risks.

The expert will also address the practical opportunities and challenges that must be considered when developing an implementation plan for the organization..





This workshop introduces the concept of circular economy, as well as practical examples from a range of different industries.

It enables the participants to understand the role of financial services in the transition, and the challenges and opportunities the transition poses to financial institutions.

It also introduces the concept of net zero, what it means in practice and how the landscape is being shaped, particularly by governments and the United Nations.

The workshop aims to equip the participants with sufficient knowledge to take the first steps towards a transition to sustainable resource management and net zero carbon footprints



Introduction to Net Zero Banking & the Circular Economy

School of Digital and Fintech



Half
Day

Course/ Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	• Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience.		
Entry Requirements / Pre-Requisites	• High school certificate or above		
Topics / Modules	<ul style="list-style-type: none">• The concept of Circular Economy• Examples, best practices and challenges• Financing circular economy• Net zero		
Seat Capacity / Cohort Size	25 per cohort		

Introduction to Sustainable Development

School of Digital and Fintech

Course/ Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	• Finance/Business/Banking Sector: Senior Managers, Middle Managers with relevant experience or high potential		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Introduction to the training day and the learning objectives.• Context. Why is sustainability important and why now?• How can organizations profit from the transformation to sustainability.• Sustainable finance.• National and international initiatives.		
Seat Capacity / Cohort Size	25 per cohort		

Half
Day



This workshop introduces the fundamental principles of sustainable development and its importance.

It will examine the relationship between sustainability, resilience and business growth as well as introducing the different perspectives to sustainable finance (e.g., responsible investing, ESG investing, lending, project finance etc.).

The course will also shed light on international development initiatives, mostly within the United Nations (UNEP FI, SDGs, UNFCCC, UNCTAD, etc.), focus will be given to the Paris Agreement, Conference of the Parties (COP) and the 2030 Sustainable Development Goals (SDGs).





This course will explore what it means to build responsible and sustainable AI technologies.

The expert will introduce the foundations of responsible and sustainable AI and the frameworks required to implement them in an organizational setting.

Participants will also explore the key challenges that arise and familiarize themselves with the tools to ensure the ethical, transparent and accountable deployment and use of AI.



Responsible & Sustainable AI

School of Digital and Fintech



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	• Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience.		
Entry Requirements / Pre-Requisites	• High school certificate or above		
Topics / Modules	• Responsible AI • Sustainable AI • Framework for Ethical, Transparent and Accountable use of AI		
Seat Capacity / Cohort Size	25 per cohort		

Sustainable Development ESG Market

School of Digital and Fintech

This course focuses on sustainable finance products and markets. It examines, ESG megatrends, Size and scope of sustainability market, key market drivers and challenges, ESG-related investment products and Global investment opportunities.



Course/ Qualifications Level/ Credits (if applicable)	3 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none"> Finance/Business/Banking Sector: Senior Managers, Middle Managers with relevant experience or high potential 		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none"> High School Certificate or above 		
Topics / Modules	<ul style="list-style-type: none"> The 2021 context Financing the transition: Sustainable capital markets Sustainable investment products 		
Seat Capacity / Cohort Size	25 per cohort		

Half
Day



Digital Transformation Program Foundation Level

School of Digital and Fintech



15
Hours

From understanding the Fintech ecosystem in sub-areas such as stock trading, payment infrastructure to digital payments to utilizing big data and artificial intelligence within your organization to ensure future readiness.

This program explores how digital transformation can be an opportunity for growth in light of the market dynamics.



Course/ Qualifications Level/ Credits (if applicable)	Foundation / 15 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Individuals who are currently at a junior and/or entry-level role in an organization interested in understanding the foundations of digital transformation.Individuals interested in developing their own digital skills and would like to understand the fundamentals of digital transformation and adoption.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">This program requires candidates to have basic proficiency in English language. No other pre-requisites are required given the program is foundational level.		
Topics / Modules	<ul style="list-style-type: none">Digital Transformation 1 (DT1) – Primer to Digital Finance<ul style="list-style-type: none">Module 1 – Digital Currency and Digital Financial ServicesModule 2 – Digital Finance EcosystemsModule 3 – Competition, Collaboration and Disruption in Digital EconomyDigital Transformation 2 (DT2) – Primer to Fintech Ecosystem<ul style="list-style-type: none">Module 1 – Fintech OverviewModule 2 – Transformation of FintechModule 3 – Disruptive Fintech InnovationDigital Transformation 3 (DT3) – Primer to Big Data and AI<ul style="list-style-type: none">Module 1 – Big Data<ul style="list-style-type: none">First StepsBig Data in FinanceModule 2 – Artificial Intelligence<ul style="list-style-type: none">AI – the beginningAI in Finance		
Seat Capacity / Cohort Size	25 per cohort		

Business and Report Writing

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: Senior Managers, Middle Managers with relevant experience or high potential		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	Learning Outcomes: <ul style="list-style-type: none">Understand different business writing techniquesUnderstand professional business writing etiquetteUnderstand the importance of an effective Report		
Seat Capacity / Cohort Size	25 per cohort		

1
Day

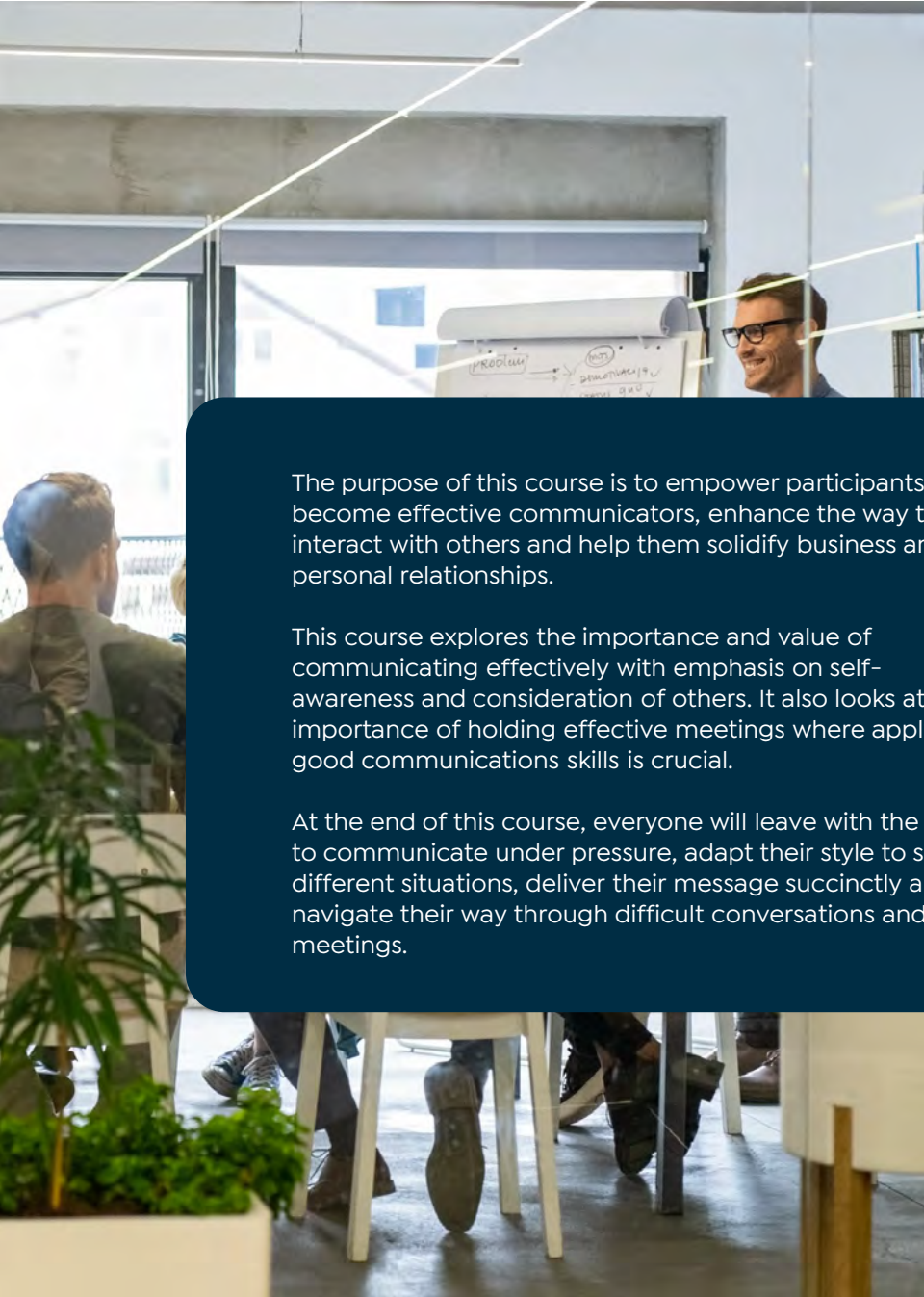
This course enables participants to apply the fundamental basics of business writing to their daily working lives.

By the end of the course, participants will be able to write all forms of written communication clearly and concisely.

Throughout the course, participants will learn how to structure e-mails, letters, memos, reports and use positive language to avoid miscommunication and misinterpretation.

They will explore the basic fundamentals of sentencing, paragraphs, punctuation and grammar, enabling them to write with confidence as well as understand the importance of checking their work prior to distribution.





The purpose of this course is to empower participants to become effective communicators, enhance the way they interact with others and help them solidify business and personal relationships.

This course explores the importance and value of communicating effectively with emphasis on self-awareness and consideration of others. It also looks at the importance of holding effective meetings where applying good communications skills is crucial.

At the end of this course, everyone will leave with the skills to communicate under pressure, adapt their style to suit different situations, deliver their message succinctly and navigate their way through difficult conversations and meetings.



Business Communication & Meetings

School of Personal Development



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	• Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience.		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	Learning Outcomes: <ul style="list-style-type: none">• Understand what is meant by effective communication• Understand how to handle feedback and criticism effectively• Understand the relation between effective meetings and communication		
Seat Capacity / Cohort Size	25 per cohort		

Business Excellence

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">EFQM Excellence ModelCriteria requirementsScoring systemBE ConsultingPhases of BE ConsultingAction plan		
Seat Capacity / Cohort Size	25 per cohort		

2
Days



This course provides solid background to Business Excellence Consulting taking learners through simple problem solving of an individual problem to a full-scale consulting project.

The course highlights the fact that Business Excellence Consulting is about strengthening the management systems and processes of an organization in a holistic and integrated manner using certain criteria to improve performance and create value for stakeholders.





This course enables participants to understand the fundamentals of managing change by identifying the levels of change, the misconceptions about change and the importance and benefits of change, as well as recognize the behaviors of a change leader, and the role of reliance during change.



Change Management

School of Personal Development



2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Factors in Managing Change• Benefits of Change• Causes of Change• Values• Types of Change & Transition Curve• 7 Stages of change management• Process of change management• 4 Ps of change• Implementing change• ADKAR model of change		
Seat Capacity / Cohort Size	25 per cohort		

Communications Skills

School of Personal Development

This course is designed to enable participants to apply the skills necessary to communicate in an effective manner as well as demonstrate the ability to communicate across cultures.



2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Definition of communication• The communication process• Ways of communication• Barriers to communication		
Seat Capacity / Cohort Size	25 per cohort		





This course aims to deliver a clear understanding of the meaning and purpose of conflict to enable learners to develop effective communication skills, stronger emotional intelligence, and negotiation skills and to be able to resolve conflicts.



Conflict Management

School of Personal Development



2 Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Understanding Conflicts• Increasing Awareness• Effective Self Control• Assertive Communication• Negotiation vs. Compromise• Conflict Resolution Summary		
Seat Capacity / Cohort Size	25 per cohort		

Customer Service Skills

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Origins and Evolution of Customer ServiceTypes of Customers and Customer ProfileCustomer LifecycleCustomer Service ModelsThe Concept of Service ExcellenceCustomer Service Behavior and CommunicationExceeding Expectations and Handling Complaints		
Seat Capacity / Cohort Size	25 per cohort		

2
Days



This course highlights the key goal of customer service which is to meet customers’ expectations and make sure company’s clientele is satisfied from the purchased goods and received services.





Design thinking is a non-linear, iterative process. This course explains this process which seeks to understand users, challenge assumptions, redefine problems and create innovative solutions to prototype and test.

Design Thinking

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI	2 Days
Audience/Target Group	<ul style="list-style-type: none">• Beginner - New Joiners, Junior Employees with no or limited experience			
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">• High School Certificate or above			
Topics / Modules	<ul style="list-style-type: none">• Understanding Design Thinking• Understanding Users• Defining• Ideation• Prototyping• Testing			
Seat Capacity / Cohort Size	25 per cohort			

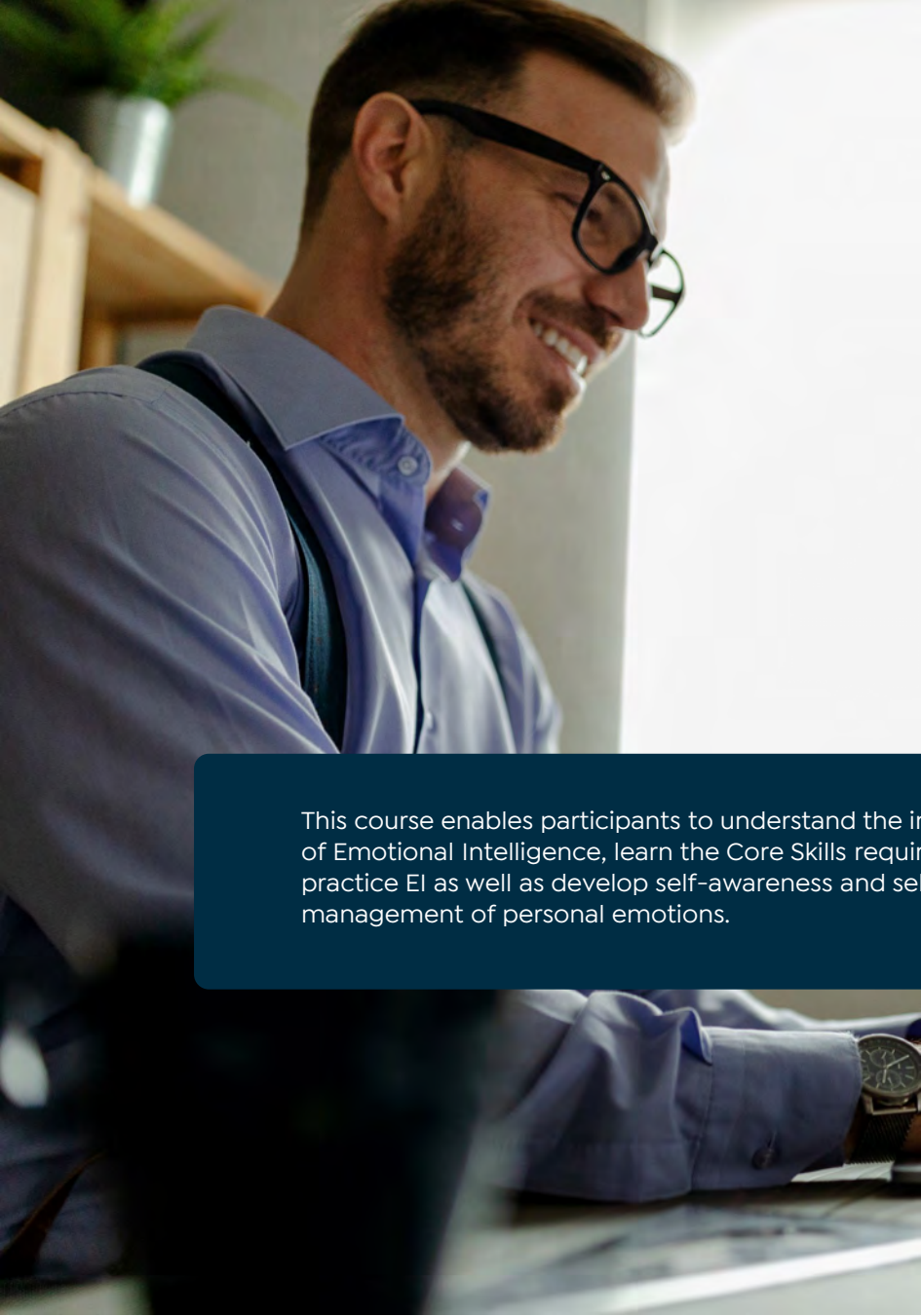


Disruptive Innovation and Technology

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI	2 Days
Audience/Target Group	<ul style="list-style-type: none">Beginner - New Joiners, Junior Employees with no or limited experience			
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above			
Topics / Modules	<ul style="list-style-type: none">Disruptive innovationArtificial intelligenceInternet of thingsBlockchain			
Seat Capacity / Cohort Size	25 per cohort			

This course enables participants to clearly understand and define the concept of Disruptive Innovation, define a good IT strategy for a company or country. To understand Artificial Intelligence and its contribution to innovation, and deal with the challenges of Disruptive Innovation.



This course enables participants to understand the impact of Emotional Intelligence, learn the Core Skills required to practice EI as well as develop self-awareness and self-management of personal emotions.



Emotional Intelligence

School of Personal Development




1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Introduction to Emotional Intelligence & Facts• Self-Awareness• Self-Management• Social-Awareness• Relationship Management		
Seat Capacity / Cohort Size	25 per cohort		

Employability Skills I

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Reflecting on your On-the-Job TrainingBusiness Themed Technical ProjectProfessional Conduct: Driving Your CareerProfessional Conduct: The Long-Term ViewGroup Presentations		
Seat Capacity / Cohort Size	25 per cohort		



5
Days

This highly engaging course with interactive activities and group discussions is aimed to equip entry level candidates with the basic skills to help them better understand their professional development during their on boarding stage.





This course is aimed to further develop the skills of the candidate following their initial on-boarding experience.

The course is industry specific and supports candidates in really identifying their competencies and development needs.



Employability Skills II

School of Personal Development



5
Days

Course/ Qualifications Level/ Credits (if applicable)	30 CPD Points	Awarding Body (if applicable)	CPD
Audience/Target Group	<ul style="list-style-type: none">Finance/Business/Banking Sector: New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Reflecting on your On-the-Job TrainingTeamwork, collaboration and critical thinkingProfessional Conduct: Driving Your CareerProfessional Conduct: The Long-Term ViewGroup Presentations		
Seat Capacity / Cohort Size	25 per cohort		



Innovative Thinking

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">Beginner – New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Introduction to Creativity & InnovationCreativity as a Business ToolThe Abu Dhabi Excellence AwardsInnovation4 Types of InnovationThe Process of Generating IdeasCreative Thinking Strategies & ToolsInnovation's SCAMPER ToolYour Innovation Project		
Seat Capacity / Cohort Size	25 per cohort		

1
Day



By the end of the course, participants will be able to understand and assess their potential in creativity and innovation.

Learners will practice “out of the box” thinking while using creative tools and techniques, such as mind mapping, brainstorming and other methods.

The course will feature a variety of creative thinking strategies in the workplace as well as ways to foster a culture of creativity and innovation across teams.





This course aims to establish a rich base of national expertise to navigate the complex and dynamic power & utilities sector drive the country's development.

By the end, participants should be able to understand the value chain of Power & Water in Abu Dhabi.



Introduction to Power & Water Utilities

School of Personal Development



2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Global & Local Context• P&U Background• P&U Value Chain• Future of P&U		
Seat Capacity / Cohort Size	25 per cohort		

Leadership Skills

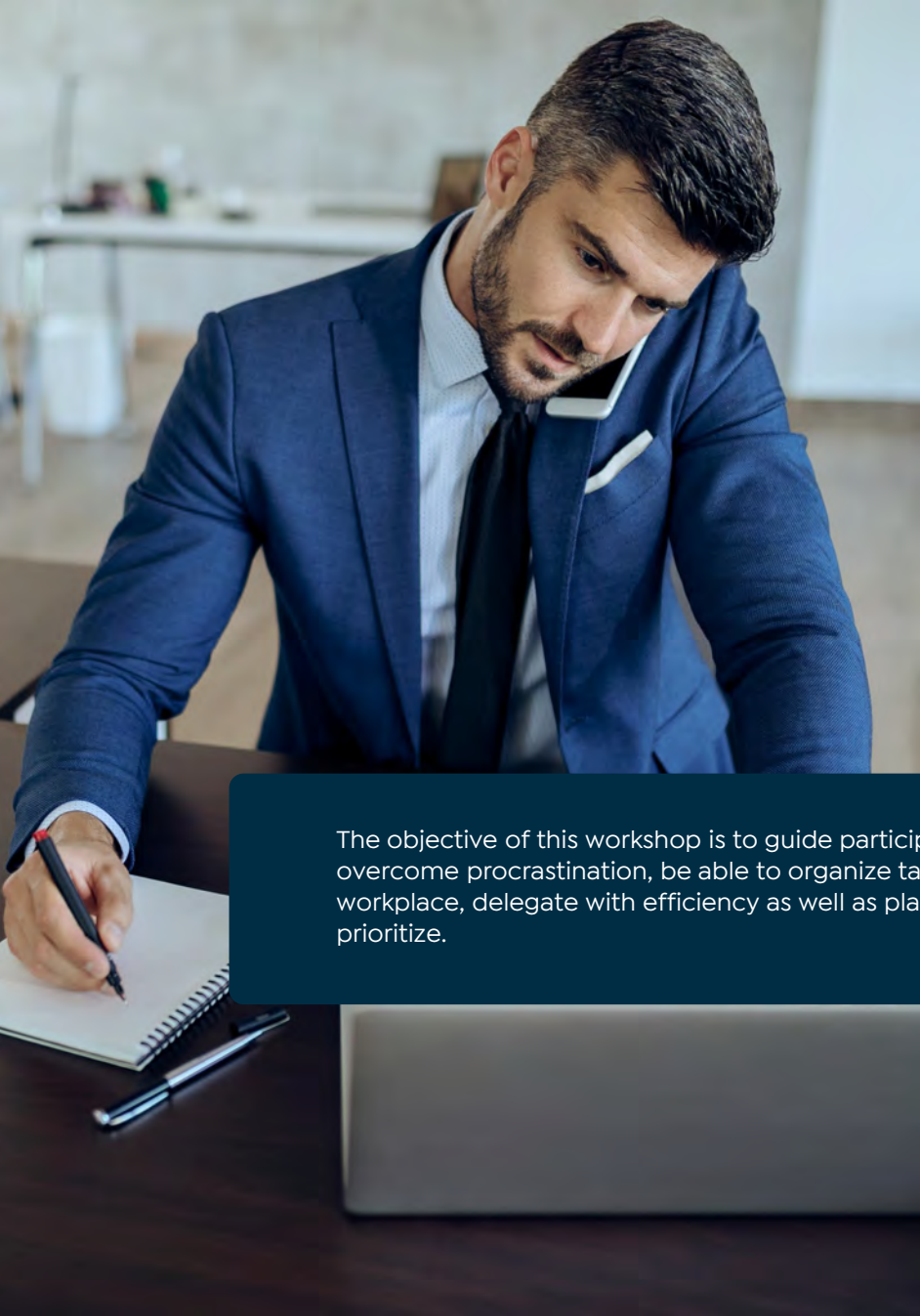
School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Leadership• Situational Leadership• Laisses-Faire, Transactional & Transformational Leadership• Growth Mindset• Emotional Intelligence• Communication• Influencing Skills• Creating High Performing Teams• Handling Difficult Conversations and Feedback		
Seat Capacity / Cohort Size	25 per cohort		

2
Days

This course aims to deliver an understanding of the ways in which an individual can exercise leadership along with developing an awareness of one's leadership.

After completing this course, participants will gain the knowledge, understanding, and skills to be able to confidently have difficult conversation that improve performance as well as create a sense of ownership.



The objective of this workshop is to guide participants to overcome procrastination, be able to organize tasks in the workplace, delegate with efficiency as well as plan and prioritize.



Managing Multiple Tasks

School of Personal Development



2
Days

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Module One: Getting Started• Module Two: Setting SMART Goals• Module Three: Prioritizing Your Time• Module Four: Planning Wisely• Module Five: Tackling Procrastination• Module Six: Crisis Management• Module Seven: Organizing Your Workspace• Module Eight: Delegating Made Easy• Module Nine: Setting a Ritual• Module Ten: Meeting Management• Module Eleven: Alternatives to Meetings• Module Twelve: Wrapping Up		
Seat Capacity / Cohort Size	25 per cohort		

Property Management

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Owned Buildings• Insurance Coverage: Building and Assets• Sourcing Checklist• Pre-Property Inspection & budgeting for upgrades• Compliance with local regulations (BUA Case Study)• Leased Buildings• Agent Evaluation & Property Appraisals• Tenant vs. Landlord Managed Maintenance Contracts• Alignment with Organization• Maintenance Contracts (Case Study)• Budgeting for emergency repairs• Sustainability Best Practice		
Seat Capacity / Cohort Size	25 per cohort		

1
Day

By the end of this course, participants should be able to clearly distinguish between costs and value for leased and owned buildings and understand insurance policies, how premiums are calculated and when claims can (and cannot) be made.





This course enables participants to apply the process of communicating with a large group of audience both in business and social settings.



Public Speaking

School of Personal Development



1
Day

Course/ Qualifications Level/ Credits (if applicable)	6 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	• Beginner - New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	• High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">• Good vs. Bad Public Speaking• Fear of Public Speaking• Style of Speech• Handling Questions		
Seat Capacity / Cohort Size	25 per cohort		

Strategic Thinking & Planning

School of Personal Development

Course/ Qualifications Level/ Credits (if applicable)	12 PDUs	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">Beginner – New Joiners, Junior Employees with no or limited experience		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Introduction to Strategic Thinking and PlanningTools of Organizational Analysis		
Seat Capacity / Cohort Size	25 per cohort		

2
Days



The main focus of this course is to enable participants to create a competitive advantage, improve systems and prepare well for future growth.



At the workplace, employees are often challenged with situations that require more complex decision making and problem-solving skills.

In this course, participants will learn all these important thinking approaches.

After understanding these mechanisms, trainees will be provided with methods and tools that you will practice during the sessions and that can help you at work or in life, and from the most mundane situations to the most difficult or unusual ones.



Creative Problem-Solving Decision Making

School of Personal Development



2

Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	N/A
Audience/Target Group	<ul style="list-style-type: none">This course is targeted at employees, supervisors, middle managers and senior managers seeking to improve their daily problem solving and decision-making skills in order to improve their effectiveness at the workplace and their roles.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">High School Certificate or above		
Topics / Modules	<ul style="list-style-type: none">Advanced techniques for effective writingOrganizing contentWriting styleLogical sequencing of ideasResponding to complex situations through writingEffectively handling difficult		
Seat Capacity / Cohort Size	25 per cohort		



**ADGM
Academy**

PROFESSIONAL CERTIFICATIONS

ACA Qualification

School of National Development

Course/ Qualifications Level/ Credits (if applicable)	TBC	Awarding Body (if applicable)	ICAEW
Audience/Target Group	• School-leaver, a graduate, a member, or affiliate of another professional body (such as ACCA, ICAI, ICAP).		
Entry Requirements / Pre-Requisites	• Different depending on the region		
Topics / Modules	<ul style="list-style-type: none">• CERTIFICATE LEVEL<ul style="list-style-type: none">○ Accounting○ Assurance○ Business, Technology and Finance○ Law○ Management Information○ Principles of Taxation• PROFESSIONAL LEVEL<ul style="list-style-type: none">○ Audit and Assurance○ Business Strategy and Technology○ Financial Management○ Financial Accounting and Reporting○ Tax Compliance○ Business Planning: Banking, Insurance or Taxation• ADVANCED LEVEL<ul style="list-style-type: none">○ Corporate Reporting○ Strategic Business Management○ Case study		
Seat Capacity / Cohort Size	25 per cohort		

TBC



Completing the ACA qualification enables you to use the title 'ICAEW Chartered Accountant', offering a way to stand out from the crowd by providing employers with a specified, certified skillset.

The knowledge and skills provided by the ACA means that ICAEW Chartered Accountants are highly sought-after professionals.



Certificate in Finance, Accounting and Business (CFAB)

School of National Development

12
Months

Course/ Qualifications Level/ Credits (if applicable)	TBC	Awarding Body (if applicable)	ICAEW
Audience/Target Group	<ul style="list-style-type: none">For Business-Minded People		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">There are no formal academic entry requirements.		
Topics / Modules	<ul style="list-style-type: none">AccountingManagement informationLawBusiness, technology, and financePrinciples of taxationAssurance		
Seat Capacity / Cohort Size	25 per cohort		

The ICAEW Certificate in Finance, Accounting and Business (ICAEW CFAB) is the practical business qualification for those interested in or working in business.

Over six modules, you can learn about business and finance, management information, law, assurance, and the principles of tax and accounting – all practical areas of study that will help you achieve your goals.



Advanced CAMS-Audit

School of Banking & Finance

6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	ACAMS
Audience/Target Group	<p>All organizations who conduct anti-financial crime audits, This includes:</p> <ul style="list-style-type: none">• Banks• Non-bank financial institutions• FinTech• Designated non-financial businesses and professions (DNFBPs) with financial crime compliance programs• Corporates• Consulting firms <p>Advanced CAMS-Audit is best suited for mid to senior level professionals, including those who:</p> <ul style="list-style-type: none">• Work in the internal audit functions of an institution• Consult as an external auditor• Supervise individuals who perform financial crime prevention audits• Help prepare institutions for regulatory examination• Perform bank examinations from a regulatory perspective		
Entry Requirements / Pre-Requisites	<p>In order to apply for the CGSS certification, you must have an active ACAMS membership.</p> <p>To be eligible for the CGSS Exam you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime compliance field.</p>		
Topics / Modules	<p>Completing this advanced CAMS certification enables professionals to:</p> <ul style="list-style-type: none">• Safeguard their organization's AML program• Fulfil regulatory expectations• Certify their advanced expertise		
Seat Capacity / Cohort Size	25 per cohort		

Advanced CAMS-Audit is for mid-level and senior management professionals who are ready to take the next step in their anti-money laundering (AML) career.

It's the best ACAMS audit certification for professionals involved in conducting AFC audits, and testing and monitoring AFC controls.

The self-study program gives professionals a clear understanding of audit principles, and the judgement needed to evaluate financial crime risk controls and their effectiveness.

Advanced Cams-Risk Management (CAMS-RM)

School of Banking & Finance

6

Weeks

Advanced CAMS-Risk Management (CAMS-RM) is the global certification that demonstrates a professionals specialized knowledge in managing financial crime risk.

It is the certification to take The participant beyond the CAMS credential to an elevated level of education and practice in this area.

The participant must be CAMS certified, and an ACAMS member to apply.



Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	ACAMS
Audience/Target Group	Advanced CAMS-Risk Management is best suited for mid-to senior- level professionals, including: <ul style="list-style-type: none">• BSA Officers• Risk Officers• Compliance Officers• MLRO (Money Laundering Risk Officers)• Chief Global Compliance Officers		
Entry Requirements / Pre-Requisites	In order to apply for the CGSS certification, you must have an active ACAMS membership. To be eligible for the CGSS Exam you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime compliance field.		
Topics / Modules	<ul style="list-style-type: none">• Risk framework and Governance• Risk identification and assessment• Monitoring, control and mitigation• The effectiveness of communication and training		
Seat Capacity / Cohort Size	25 per cohort		

Certified AML Fintech Compliance Associate (CAFCA)

School of Banking & Finance

8
Hours

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	ACAMS
Audience/Target Group	<ul style="list-style-type: none">• Small start-ups, with staff in hybrid roles that include anti- money laundering (AML) tasks• Mid-sized FinTech's transitioning to a more structured AML program• Large FinTech's with dedicated compliance teams		
Entry Requirements / Pre-Requisites	There are no specific eligibility requirements. Anyone who needs to demonstrate a solid understanding of financial crime prevention efforts can pursue the CAFCA certification.		
Topics / Modules	<ul style="list-style-type: none">• Governance, Guidance, and Regulation• Due Diligence Across Customer Types• Payment Screening and Transaction Monitoring• Investigations, Inquiries, and Reporting• Scaling Anti-Financial Crime Strategies		
Seat Capacity / Cohort Size	25 per cohort		

CAFCA is a qualification for FinTech professionals, developed by FinTech professionals, and certified by ACAMS.

It is designed to upskill and empower the teams you rely on to protect your organization, by ensuring they understand core compliance principles, functions, and risks. The programme consists of an 8-hour digital course and a proctored 90-minute exam.



CGSS is an ACAMS certification that equips an organization’s workforce with a credential that represents a serious commitment to compliance with sanctions, in a world of increasingly complex laws, regulations, and policies.

To receive this certificate, The participant must pass the CGSS examination after a thorough self-study journey that also include optional webinars & training sessions.



Certified Global Sanctions Specialist

School of Banking & Finance



4
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	ACAMS
Audience/Target Group	CGSS is ideal for mid-to senior-level sanctions professionals. Roles include: <ul style="list-style-type: none">• Sanctions Compliance• Economic Sanctions• Financial Sanctions• Sanctions Screening• AML/CTF• AML Sanctions• Regulatory Compliance• Risk Management• Legal Counsel• Embargo• Compliance Technology		
Entry Requirements / Pre-Requisites	In order to apply for the CGSS certification, you must have an active ACAMS membership. To be eligible for the CGSS Exam you must have 40 qualifying credits based on education, other professional certification, and/or professional experience in the sanctions or financial crime.		
Topics / Modules	Learning objectives <ul style="list-style-type: none">• Understand sanctions measures, their purpose, and how they are introduced• Learn to identify sanctions evasion techniques• Understand sanctions due diligence• Gain a detailed understanding of the risks of non-compliance		
Seat Capacity / Cohort Size	25 per cohort		

Certified Know Your Customer Associate (CKYCA)

School of Banking & Finance

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	ACAMS
Audience/Target Group	<p>The Certified Know Your Customer Associate Certification is ideal for early career professionals who are working in, or wish to work in, KYC/CDD roles. Roles include</p> <ul style="list-style-type: none">• KYC Analyst• KYC/CDD Analyst• KYC Onboarding Analyst• KYC Representative• KYC Team Lead• Client/Customer Onboarding Analyst• Client/Customer Onboarding Specialist• AML Prevention Representative		
Entry Requirements / Pre-Requisites	There are no specific eligibility requirements. However, the exam is targeted to test the knowledge of someone with approximately 9 months of KYC/CDD experience.		
Topics / Modules	<ul style="list-style-type: none">• Identify and verify customer• Screen the customer• Rate the customer's risk• Perform Enhanced Due Diligence (EDD)• Create a customer profile		
Seat Capacity / Cohort Size	25 per cohort		

8
Hours

CKYCA is for early career professionals who wish to work or are currently working in KYC/CDD roles, as well as for people who supervise them.

When combined with six to twelve months of experience, CKYCA professionals should be able to perform fundamental enhanced due diligence activities with minimal supervision, and appropriately escalate high risk cases.

The programme consists of an 8-hour digital course, study guide, digital flashcards, and a proctored multiple-choice exam.



CTMA is for early career professionals who wish to or are working in transaction monitoring roles, in addition to the people who supervise them or support them.

When combined with six to twelve months of experience, an individual with CTMA should be able to investigate an alert from a transaction monitoring system from the point at which it is generated to the point at which it is flashcards, and a proctored multiple-choice exam.



Certified Transaction Monitoring Associate (CTMA)

School of Banking & Finance



6

Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	ACAMS
Audience/Target Group	<p>CTMA is ideal for early career professionals who are working in, or wish to work in, transaction monitoring roles.</p> <p>Roles include:</p> <ul style="list-style-type: none"> • Transaction Monitoring Analyst • Alert Handler • Transaction Monitoring Investigator • KYC Analyst • Onboarding Analyst • Financial Crime Operations Analyst • Anti-Financial Crime Analyst • Compliance Analyst • Risk Analyst • Anti-Money Laundering Analyst • Screening Analyst • Fraud Analyst • Fraud Operations Analyst 		
Entry Requirements / Pre-Requisites	<p>There are no specific eligibility requirements. However, the exam is developed based on an assumption that a test-taker will have an entry-level experience in transaction monitoring.</p>		
Topics / Modules	<ul style="list-style-type: none"> • The role of transaction monitoring in financial crime prevention • Transaction monitoring alert generation • Alert investigation • Outcomes of monitoring investigations 		
Seat Capacity / Cohort Size	25 per cohort		



This certificate covers the essentials of financial planning, private client asset management, fund management, advisory functions, and investment analysis from a global perspective.

The qualification will ensure that you understand the range of assets and investment products that are available in the market and find appropriate solutions to meet the investment, retirement and protection planning needs for your clients.



International Certificate in Wealth & Investment Management

School of Banking & Finance



3
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	CISI
Audience/Target Group	<ul style="list-style-type: none">International candidates working in private banking and wealth management roles.		
Entry Requirements / Pre-Requisites	No entry requirements		
Topics / Modules	<ul style="list-style-type: none">The Financial Services IndustryIndustry RegulationAsset ClassesCollective InvestmentFiduciary RelationshipsInvestment AnalysisInvestment ManagementLifetime Financial Provision		
Seat Capacity / Cohort Size	25 per cohort		

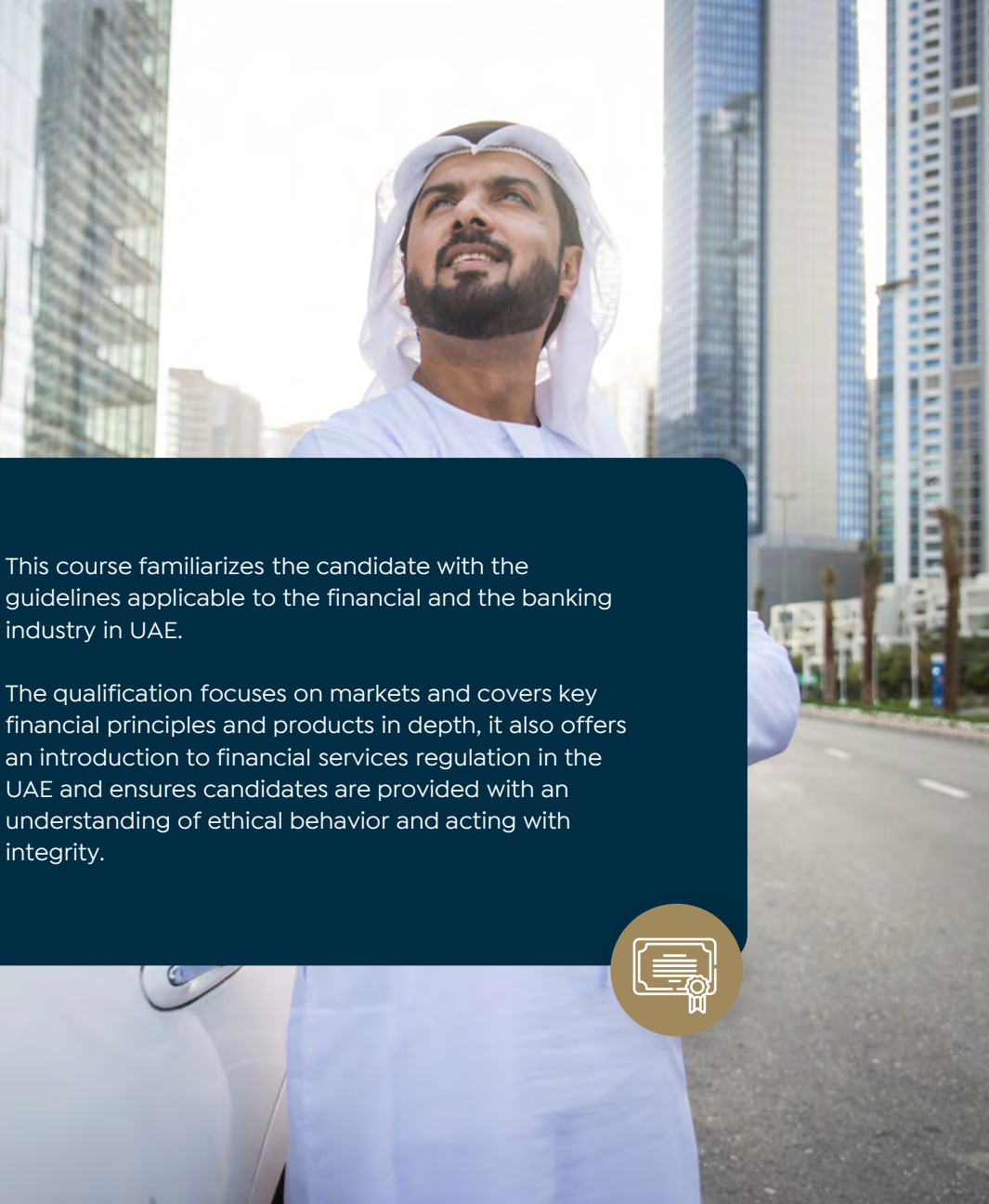
UAE Financial Rules and Regulations

School of Banking & Finance

3

Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	CISI
Audience/Target Group	<ul style="list-style-type: none">Professionals who like to obtain a higher understanding of the UAE Rules and Regulations and work in the banking and financial services sectors		
Entry Requirements / Pre-Requisites	The qualification is a regulatory requirement by the Securities & Commodity Authority for several job functions within financial services.		
Topics / Modules	<ul style="list-style-type: none">Regulatory InfrastructureAssociated Market and Securities Legislation and PracticeInvestment FundsMarketsAnti-Money Laundering and Combating the Financing of Terrorism and Illegal OrganizationsClient ProtectionTradingDubai Financial Market (DFM)		
Seat Capacity / Cohort Size	25 per cohort		



This course familiarizes the candidate with the guidelines applicable to the financial and the banking industry in UAE.

The qualification focuses on markets and covers key financial principles and products in depth, it also offers an introduction to financial services regulation in the UAE and ensures candidates are provided with an understanding of ethical behavior and acting with integrity.



International Introduction to Securities & Investment

School of Banking & Finance

3
Days

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	CISI
Audience/Target Group	<ul style="list-style-type: none">• Ideal for induction purposes – can be integrated into induction programmes to ensure a benchmark level of understanding amongst all employees.		
Entry Requirements / Pre-Requisites	An entry-level qualification – provides an overview of investment and professional terminology from a global perspective without focusing on a specific jurisdiction		
Topics / Modules	<ul style="list-style-type: none">• Introduction• Economic environment• Financial assets and markets• Equities• Bonds• Derivatives• Investment funds• Financial services regulation• Other financial products		
Seat Capacity / Cohort Size	25 per cohort		

The International Introduction to Investment offers a broad introduction to the financial services professional sector, with a specific focus on investments from a global perspective.

It is the foundation exam for many higher level CISI qualifications.

Islamic Finance Qualification (IFQ)

School of Banking & Finance

130
Hours

The IFQ is a global qualification which covers Islamic finance from both a technical and a Shariah perspective. Developed by industry experts, the qualification will equip you for success in this rapidly developing field. It provides an understanding of the influence of Shariah in a business context and prepares candidates to hold key positions in the Islamic finance and takaful (Islamic insurance) industries

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	CISI
Audience/Target Group	<ul style="list-style-type: none">The IFQ is appropriate for existing and new employees and those seeking a career in Islamic finance.		
Entry Requirements / Pre-Requisites	No entry requirements		
Topics / Modules	<ul style="list-style-type: none">The Basis of Islamic Banking and FinanceAn Introduction to Islamic Banking and FinanceIslamic Principles of ExchangeBasic Contracts and Their TreatmentFinancial Contracts and Techniques Applied by Islamic BanksIslamic Asset Management and Socially Responsible Investing (SRI)Sukuk MarketIslamic Insurance – TakafulIslamic Corporate Governance		
Seat Capacity / Cohort Size	25 per cohort		

Level 3 Certificate in International Trade and Finance

School of Banking & Finance

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Trade, export, and commodity specialists		
Entry Requirements / Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied of your ability to study in English at Level 3.		
Topics / Modules	<ul style="list-style-type: none">The international trade environment.Parties involved in international trade and finance and their roles.Documents used in international trade and the Incoterms® 2020 rules.		
Seat Capacity / Cohort Size	25 per cohort		

2
Months

This certificate provides individuals with a thorough understanding of international trade procedures, practices, and legislation.

The qualification provides a core understanding that underpin international trade and finance.

In addition to this core knowledge, it helps you to develop a basic understanding of fraud prevention and risk in terms of trade finance.

Our industry-focused Level 3 Certificate in Principles of Payments (CertPAY) offers an introduction to the payments industry, providing you with a comprehensive understanding of payments including compliance and strategy.

The qualification will allow you to develop specialist knowledge and skills relating to products, purpose, structure and inherent risks associated with payments.



Level 3 Certificate in Principles of Payment

School of Banking & Finance



2
Months

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Individuals working in, or looking to work in, the payments industry.		
Entry Requirements / Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied of your ability to study in English at the International English Language Testing System (IELTS) band 6.1 / the Common European Framework (CEFR) at B2.		
Topics / Modules	<ul style="list-style-type: none">Purpose and structure of the payments industry.Types, parties to and definitions of the component parts of the payments industry.Economic value and systemic importance of payments.Operations and functions, including customer service, technology, and risk assessment.The legal, regulatory and compliance framework.		
Seat Capacity / Cohort Size	25 per cohort		

Level 3 Certificate in Retail and Digital Banking

School of Banking & Finance

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Front line staff in banks		
Entry Requirements / Pre-Requisites	There are no entry requirements for CertRDB, however you need to be satisfied of your ability to study in English at this level.		
Topics / Modules	<ul style="list-style-type: none">New and emerging bank business models, retail products and services.Changing customer expectations and behaviors and the implications for customer delivery channels.Digital innovation in retail banking and how banks deliver products, sales, marketing, and customer support through different channel experiences.The impact of enabling technologies on bank processes (e.g., credit assessment, payments, money transmission).The capture, analysis, and use of customer data by banks.Digital influences in financial services and the risk implications for banks.How regulation and legislation affect financial services organizations and their customers.		
Seat Capacity / Cohort Size	25 per cohort		

5
Weeks



The Certificate in Retail and Digital Banking (CertRDB) has been designed to set a new independent standard in customer service excellence by providing front-line staff with the required knowledge of regulatory requirements, products, services and delivery channels to operate effectively in this fast-changing environment.





Level 3 Certificate in SME Lending & Alternative Data

School of Banking & Finance



6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Lending Relationship ManagerCredit OfficerSmall Business Customer		
Entry Requirements / Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied of your ability to study in English at this level.		
Topics / Modules	<ul style="list-style-type: none">Unit 1 – SME Lending and Alternative Data (SLEN)Unit 2 – Providing Solutions to SME Customers (PSSC)		
Seat Capacity / Cohort Size	25 per cohort		

The Certificate in SME Lending and Alternative Data (CSME) provides you, as a lending relationship manager, credit officer or small business customer adviser with a thorough understanding of lending procedures to small and medium sized enterprises (SMEs); the types and use of alternative data and the practices and legislation affecting lending.



Level 3 International Banking & Finance Certificate Foundation

School of Banking & Finance

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	This qualification has been developed for customer-facing staff		
Entry Requirements / Pre-Requisites	While there are no formal entry requirements it is strongly recommend that you have previously successfully studied at this level. You also need to be satisfied of your ability to study and sit a formal assessment in English and be confident in your ability to study the mathematical elements of this course.		
Topics / Modules	<ul style="list-style-type: none">• Role and function of banks in the economy, and the financial infrastructure.• Different types of financial institutions.• Basic financial calculations (averages, probability, interest).• Bank balance sheets, and profit and loss.• Key financial risks.• Compliance.• Key product offering in personal and corporate banking.• Fintech and digital disruption.• Principles of providing credit.		
Seat Capacity / Cohort Size	25 per cohort		

5
Weeks



This course takes an international perspective, looking at typical banking and finance products, services, and processes.

As you progress through the qualification, you will have the ability and opportunity to apply the knowledge gained across a range of banking functions.





In trade finance, compliance is an area of growing importance with an increasing focus on regulation.

In completing this qualification, you will develop the knowledge and skills required of an international trade finance professional.

CTFC offers a comprehensive insight in to trade finance compliance, providing you with a detailed understanding of the associated principles, parties, processes and risks and the ability to apply this knowledge in practice.



Level 4 Certificate in Trade Finance Compliance

School of Banking & Finance



3
Months

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Individuals working, or aspiring to work, in trade finance.		
Entry Requirements / Pre-Requisites	There are no specified entry requirements. However, you need to be satisfied of your ability to study in English.		
Topics / Modules	<ul style="list-style-type: none">Features and processes of trade finance complianceTypes, parties to and definitions of trade finance complianceRisks and challenges of trade finance non-complianceThe legal, regulatory and compliance framework		
Seat Capacity / Cohort Size	25 per cohort		

Level 4 Diploma in Accounting and Business

School of Banking & Finance

Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	ACCA
Audience/Target Group	<ul style="list-style-type: none">Those planning to work in, or already working in a wide ranging and responsible accounting role in a small to medium organization.Those involved in financial reporting and/or in financial decision-support rolesFinancial manager or supervisory.Students carrying out a technician role in a commercial organization		
Entry Requirements / Pre-Requisites	To be eligible for the ACCA Diploma in Accounting and Business (RQF Level 4), students must successfully attempt at least one of the examinations by passing.		
Topics / Modules	<ul style="list-style-type: none">Accountant in Business (FAB/AB)Management Accounting (FMA/FM)Financial Accounting (FFA/FA)Foundations in Professionalism		
Seat Capacity / Cohort Size	25 per cohort		

18
Weeks



This qualification is a more general accounting and business qualification aimed at those who need to gain the necessary knowledge and skills of accounting in the context of the wider business organization.

The qualification also develops competence in professional skills like, complying with legal requirements, developing professional values, improving personal effectiveness, and behaving ethically at work.



Level 4 International Banking & Finance Certificate Intermediate

School of Banking & Finance



6

Weeks

This course takes an international perspective, looking at typical banking and finance products, services, and processes.

As you progress through the qualification, you will have the ability and opportunity to apply the knowledge gained in your role and allow you to develop both personally and professionally.



Course/ Qualifications Level/ Credits (if applicable)	Level 4	Awarding Body (if applicable)	LIBF/Ofqual
Audience/Target Group	<ul style="list-style-type: none">Early career staff looking to progress their career in specialist areas of banking and finance.		
Entry Requirements / Pre-Requisites	Successfully completed the Level 3 International Banking & Finance Certificate – Foundation (IBCF) or recognized equivalent. OR If you do not hold the IBCF qualification you may be required to take the IBCI Diagnostic.		
Topics / Modules	<ul style="list-style-type: none">The banking environmentHow banking is changing to meet customer needsCorporate credit risk analysis and the structure of credit proposalsIdentifying suitable products and services for corporate banking clientsThe relationship between credit and riskThe nature of banking risk and risk mitigation approachesThe process of portfolio construction and asset allocation across customer segments in investment bankingThe use of and processes for accessing fixed income, equity and syndicated loan marketsThe importance of the compliance function and means to address financial crime and fraud risks.		
Seat Capacity / Cohort Size	25 per cohort		



Level 7 Executive Certificate in Sustainable Finance

School of Banking & Finance



6
Months

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	LIBF/QAA
Audience/Target Group	<ul style="list-style-type: none">Senior management roles within the financial services industry, or those aspiring to such roles.		
Entry Requirements / Pre-Requisites	2.1 Honors degree (or equivalent) from a recognized institution; OR The London Institute of Banking & Finance Chartered Associateship (through the 'qualification' route) & Demonstration of relevant professional experience (Applies to candidates for the part-time programme only).		
Topics / Modules	<ul style="list-style-type: none">7SDC – Sustainable Development and Climate Change7SFB – Sustainable Finance and Banking7SFR – Sustainable Finance: Regulation and Change		
Seat Capacity / Cohort Size	25 per cohort		

The Executive Certificate in Sustainable Finance is targeted at individuals either in senior management roles within the financial services industry, or those aspiring to such roles.

The emphasis of the programme is on helping you to develop a broader and more reflective understanding of issues related to the practice of sustainable finance in banking and finance.



CAPM – Certified Associate in Project Management

School of Professional Development

4
Days

The Certified Associate in Project Management (CAPM)® is an asset that will distinguish you in the job market and enhance your credibility and effectiveness working with project teams.

The CAPM® recognizes your knowledge of the profession's global standard to enable you to stand out to employers and move ahead.




Course/ Qualifications Level/ Credits (if applicable)	Foundation	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">Working Professionals from any sector		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Secondary degree (high school diploma, associate degree or the global equivalent)23 contact hours needed		
Topics / Modules	<ul style="list-style-type: none">Introduction to Project ManagementProject EnvironmentRole of the Project ManagerProject Integration ManagementProject Scope ManagementProject Schedule ManagementProject Cost ManagementProject Quality ManagementProject Resource ManagementProject Communication ManagementProject Risk ManagementProject Procurement ManagementProject Stakeholder Management		
Seat Capacity / Cohort Size	25 per cohort		

Certified in Data Protection (CDP)

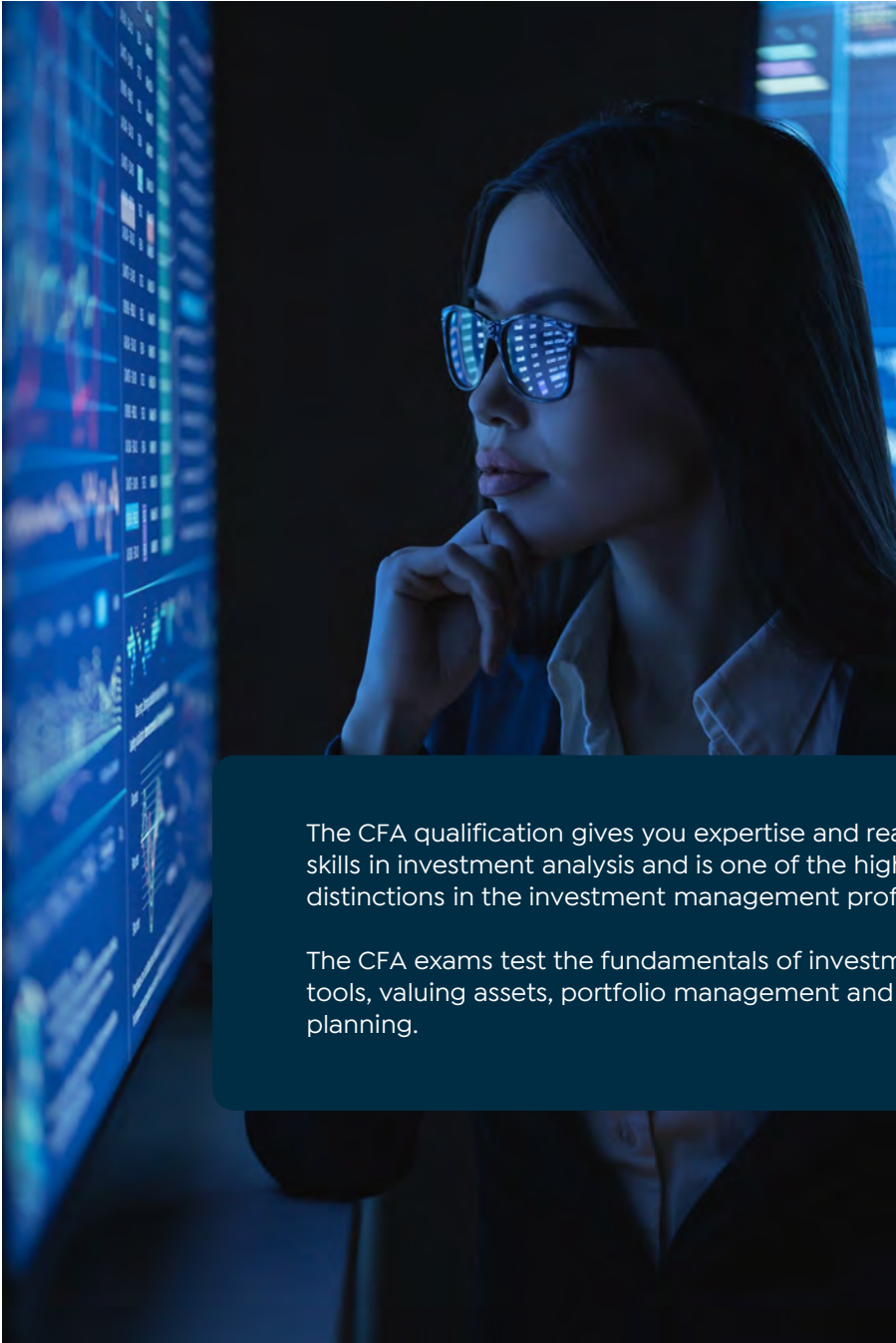
School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	IMI
Audience/Target Group	<ul style="list-style-type: none">Working Professionals from any sector		
Entry Requirements / Pre-Requisites	Secondary degree (high school diploma, associate degree or the global equivalent).		
Topics / Modules	<ul style="list-style-type: none">Governance and ManagementRisk AssessmentAccess ControlsSystem SecurityVendor RisksIncident ManagementOperations SecurityPrivacy & ComplianceData ManagementBusiness Continuity		
Seat Capacity / Cohort Size	25 per cohort		


1
Month

Certified in Data Protection (CDP)[®] is a comprehensive global training and certification program which leverages international security standards and privacy laws to teach candidates about best data protection practices during the entire data lifecycle whether data is at rest, in transit, or being processed.





The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuing assets, portfolio management and wealth planning.



CFA Level 1

School of Professional Development



5
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 1	Awarding Body (if applicable)	CFA
Audience/Target Group	• Portfolio managers, financial advisors, and C-suite		
Entry Requirements / Pre-Requisites	Have a bachelor's (or equivalent) degree from a recognized university or be in the final year of your bachelor's degree at the time of registration, or have four years of qualified, professional work experience or a combination of work/college experience that totals four years.		
Topics / Modules	<ul style="list-style-type: none">• Quantitative Methods• Economics• Financial Statement Analysis• Corporate Issuers• Equity Investments• Fixed Income• Derivatives• Alternative Investments• Portfolio Management• Ethics and Professionalism		
Seat Capacity / Cohort Size	25 per cohort		

CFA Level 2

School of Professional Development

5
Weeks

Course/\nQualifications\nLevel/ Credits (if\napplicable)	Level 2	Awarding Body (if\napplicable)	CFA
Audience/Target\nGroup	<ul style="list-style-type: none">Portfolio managers, financial advisors, and C-suite		
Entry\nRequirements /\nPre-Requisites	The candidates should have passed the CFA Level 1 examination. The candidates should have completed their graduation or have a minimum work experience of 4 years or a combination of Both.		
Topics / Modules	<ul style="list-style-type: none">Equity ValuationFixed IncomeDerivativesAlternative InvestmentsPortfolio ManagementEthical and Professional Standards		
Seat Capacity /\nCohort Size	25 per cohort		

The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuing assets, portfolio management and wealth planning.



The CFA qualification gives you expertise and real-world skills in investment analysis and is one of the highest distinctions in the investment management profession.

The CFA exams test the fundamentals of investment tools, valuing assets, portfolio management and wealth planning.



CFA Level 3

School of Professional Development



6
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	CFA
Audience/Target Group	<ul style="list-style-type: none">Portfolio managers, financial advisors, and C-suite		
Entry Requirements / Pre-Requisites	The main eligibility criteria for CFA level 3 is clearing the Level 2 exam. Candidates should have completed a Bachelor's degree from a recognized university. There is no specified age requirement for the CFA level 3 exam.		
Topics / Modules	<ul style="list-style-type: none">Portfolio Management Behavioral FinanceCapital Market ExpectationsAsset Allocation and Related Decisions in Portfolio ManagementDerivatives and Currency ManagementFixed-Income Portfolio ManagementAlternative Investments for Portfolio ManagementPrivate Wealth ManagementPortfolio Management for Institutional InvestorsTrading, Performance and Manager SelectionCases In Portfolio ManagementEthical and Professional Standards		
Seat Capacity / Cohort Size	25 per cohort		

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	CII
Audience/Target Group	<ul style="list-style-type: none"> Anyone wishing to gain a broad understanding of insurance principles, key disciplines, and products. Employees who have no formal insurance qualifications but who wish to objectively demonstrate insurance knowledge and understanding. Anyone working in specific technical claims handling or underwriting roles within a call or service centre environment. Insurance staff employed in support functions such as human resources, marketing, IT, and finance, wishing to develop an understanding of the industry in which they work. Staff working for an organization whose primary business is not insurance, but which offers insurance advice and products as part of its overall service to customers. 		
Entry Requirements / Pre-Requisites	There are no entry requirements for this qualification		
Topics / Modules	<div> <div> <p>Core:</p> <p>You will need to complete one of the following units:</p> <ul style="list-style-type: none"> Insurance, Legal and Regulatory (IF1) Award in General Insurance (non-UK) (W01) <p>Or both of the following units:</p> <ul style="list-style-type: none"> London Market Insurance Essentials (LM1) London Market Insurance Principles and Practices (LM2) </div> <div> <p>Optional:</p> <ul style="list-style-type: none"> General Insurance Business (IF2) Insurance Underwriting Process (IF3) Insurance Claims Handling Process (IF4) Motor insurance products (IF5) Household insurance products (IF6) Healthcare insurance products (IF7) Packaged commercial insurances (IF8) Customer service in insurance (IF9) Insurance broking fundamentals (I10) Introduction to risk management (I11) Group risk (GR1) Financial protection (R05) London market underwriting principles (LM3) Insurance Claims Handling (non-UK) (WCE) Insurance Claims Handling (non-UK) – Arabic Insurance Underwriting (non-UK) (WUE) Insurance Underwriting (non-UK) – Arabic Award in Customer Service in Insurance (non-UK) Motor Insurance Claims and Underwriting (India) (IMU) Motor Insurance Claims and Underwriting (India) (IMP) </div> </div>		
Seat Capacity / Cohort Size	25 per cohort		

CII Level 3 Certificate in Insurance

School of Professional Development

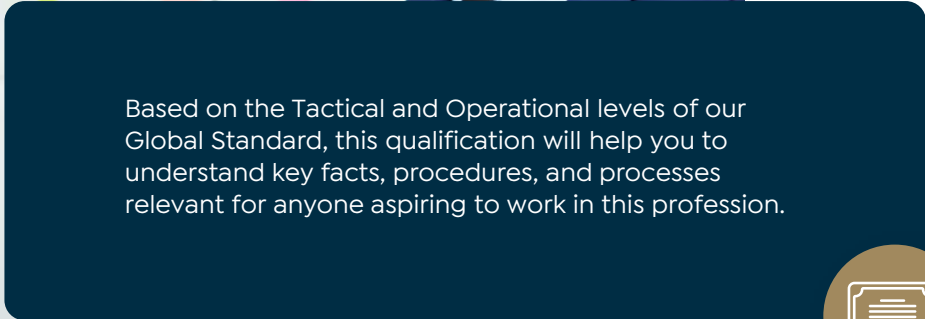
The Level 3 Certificate in Insurance is a core qualification for insurance staff working across all sectors of the profession.

The Certificate develops core knowledge and confidence of the key disciplines needed before you focus your subsequent studies and specialize according to your ambitions and career requirements.

TQT

160 – 200
Hours





School of Professional Development



CIPS Level 2 Certificate in Procurement and Supply Operations

School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	Level 3 / 30 Credits	Awarding Body (if applicable)	CIPS
Audience/Target Group	<ul style="list-style-type: none">This qualification is designed for those already in an operational role and will help you to improve fundamental skills		
Entry Requirements / Pre-Requisites	No Mandatory Requirements		
Topics / Modules	<ul style="list-style-type: none">CORE Level 3 Procurement and Supply Environments (L3M1)CORE Level 3 Ethical Procurement and Supply Operations (L3M2)CORE Level 3 Contract Administration (L3M3)CORE Level 3 Team Dynamics and Change (L3M4)Elective Socially Responsible Procurement (L3M5)Elective Socially Responsible Warehousing and Distribution (L3M6)		
Seat Capacity / Cohort Size	25 per cohort		

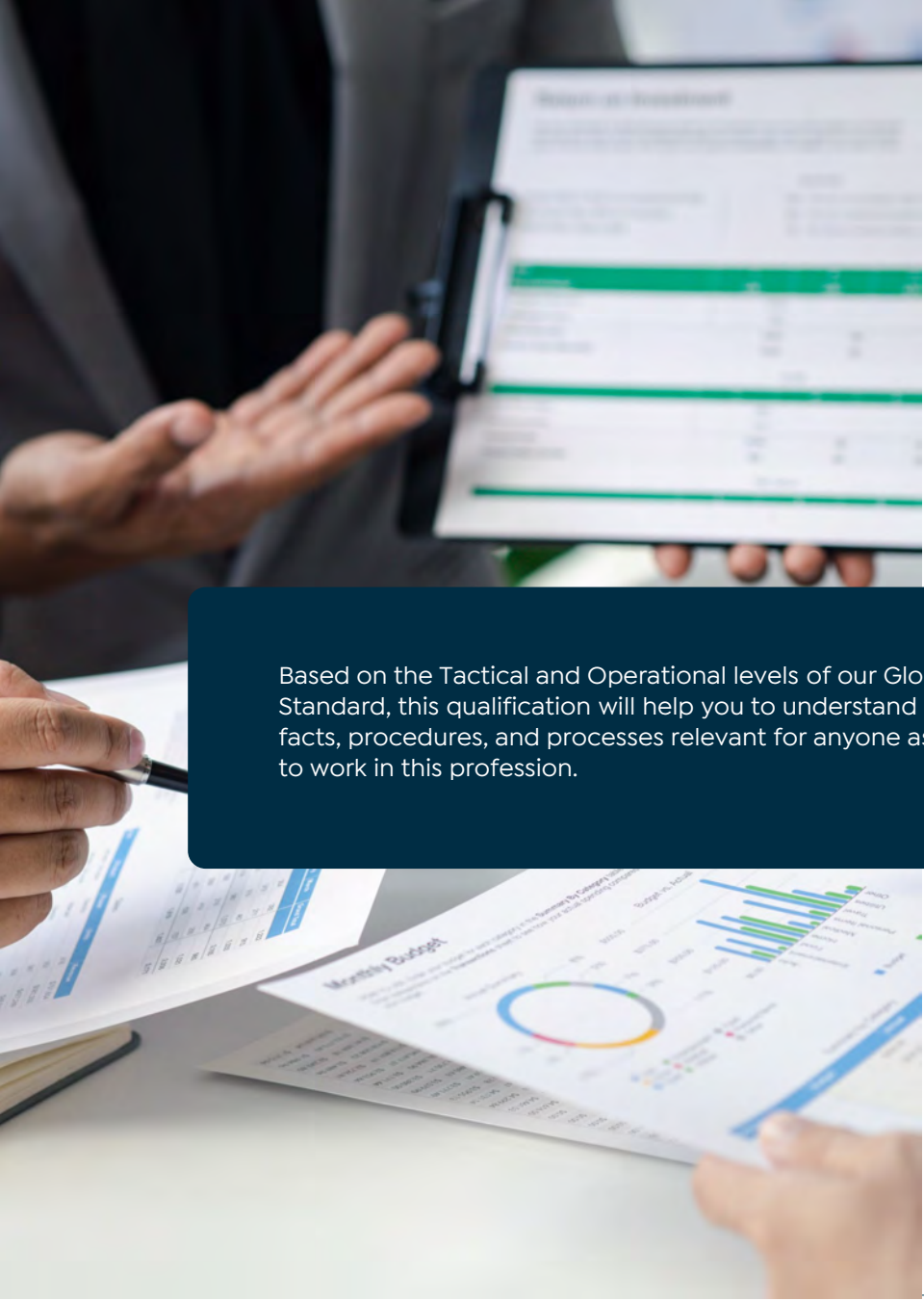
200 Hours GLH
&
300 Hours TQT



Based on the Tactical and Operational levels of our Global Standard, this qualification will help you to become a more confident problem solver for new and existing tasks.

You'll also gain a clear understanding about how procurement and supply fits in with the rest of your organization.





Based on the Tactical and Operational levels of our Global Standard, this qualification will help you to understand key facts, procedures, and processes relevant for anyone aspiring to work in this profession.



CIPS Level 4 Diploma in Procurement and Supply

School of Professional Development



250 Hours GLH
&
600 Hours TQT

Course/ Qualifications Level/ Credits (if applicable)	Level 4 / 60 Credits	Awarding Body (if applicable)	CIPS
Audience/Target Group	A more experienced person, with over two years of relevant experience in a business environment.		
Entry Requirements / Pre-Requisites	No Mandatory Requirements		
Topics / Modules	<ul style="list-style-type: none">CORE Level 2 Introducing Procurement and Supply (L2M1)CORE Level 2 Procurement and Supply Operations (L2M2)CORE Level 2 Stakeholder Relationships (L2M3)CORE Level 2 Systems Technology (L2M4)CORE Level 2 Inventory, Logistics and Expediting (L2M5)		
Seat Capacity / Cohort Size	25 per cohort		

CIPS Level 5 Advanced Diploma in Procurement and Supply

School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	Level 5 / Credits	Awarding Body (if applicable)	CIPS	250 Hours GLH & 600 Hours TQT
Audience/Target Group	Individuals who have achieved the CIPS Level 4 Diploma in Procurement and Supply.			
Entry Requirements / Pre-Requisites	No Mandatory Requirements			
Topics / Modules	<ul style="list-style-type: none">• CORE Level 5 Managing Teams and Individuals (L5M1)• CORE Level 5 Managing Supply Chain Risk (L5M2)• CORE Level 5 Managing Contractual Risk (L5M3)• CORE Level 5 Advanced Contract & Financial Management (L5M4)• CORE Level 5 Managing Ethical Procurement and Supply (L5M5)• Elective Category Management (L5M6)• Elective Achieving Competitive Advantage Through the Supply Chain (L5M7)• Elective Project and Change Management (L5M8)• Elective Operations Management (L5M9)• Elective Logistics Management (L5M10)• Elective Advanced Negotiation (L5M15)			
Seat Capacity / Cohort Size	25 per cohort			

This qualification will help you to grow in confidence, improve organizational procurement and fulfil objectives.

Based on the Managerial and Professional levels of our Global Standard, you'll get to grips with key aspects of risks in supply chains, approaches to managing teams and processing and evaluating contracts.

CIPS Level 6 Diploma in Procurement and Supply

School of Professional Development

This qualification will help you to make a real impact in your career.

It will take you all the way on your professional journey to becoming MCIPS Chartered.

Based on the Professional level of our Global Standard, it's recognized by employers world-wide for producing competent and confident procurement and supply professionals.



250 Hours GLH
&
600 Hours TQT

Course/ Qualifications Level/ Credits (if applicable)	Level 6 / 60 Credits	Awarding Body (if applicable)	CIPS
Audience/Target Group	Senior Procurement Professionals		
Entry Requirements / Pre-Requisites	No Mandatory Requirements		
Topics / Modules	<ul style="list-style-type: none">• CORE Level 6 Strategic Ethical Leadership (L6M1)• CORE Level 6 Global Commercial Strategy (L6M2)• CORE Level 6 Global Strategic Supply Chain Management (L6M3)• CORE Level 6 Future Strategic Challenges of the Profession (L6M4)• Elective Strategic Programme Leadership (L6M5)• Elective Commercial Data Management (L6M7)• Elective Innovation in Procurement and Supply (L6M8)• Elective Supply Network (L6M9)• Elective Global Logistics Strategy (L6M10)		
Seat Capacity / Cohort Size	25 per cohort		

Level 3 – Foundation Certificate in People Practice

School of Professional Development

33
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 3	Awarding Body (if applicable)	CIPD
Audience/Target Group	<ul style="list-style-type: none">• Learners who are studying, aspiring to, or embarking on, a career in people practice.• Learners who are working in a people practice support role and wish to develop their knowledge and deliver immediate and short-term value for their organization.• Learners who wish to develop the specialist knowledge, skills and understanding required to be a people professional.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">• Foundation<ul style="list-style-type: none">◦ no hr experience required• Associate<ul style="list-style-type: none">◦ some experience or degree needed• Advanced diploma<ul style="list-style-type: none">◦ significant experience needed		
Topics / Modules	<ul style="list-style-type: none">• Core behaviors for people professionals• Principles of Analytics• Business, culture and change in context• Essentials of people practice		
Seat Capacity / Cohort Size	25 per cohort		

The CIPD Level 3 Foundation Certificate in People Practice is designed to develop learners' knowledge and skills to build their expertise, inspiring them to undertake tactical tasks that deliver value.

Learners will build their confidence and knowledge aimed at being able to contribute to immediate colleagues, customers, and the organization; supporting change and driving impact, to create immediate and short-term value.

They will gather information to use in their role and use this to understand their work, organization, and profession more deeply.





The CIPD Level 5 Associate Diploma in Organizational Learning and Development builds on the CIPD L3 Certificate in People Practice and is aimed at further expanding learners' independent practice so that they can evolve into learning and development leaders and managers.

Learners' work will be mainly operational with some complexity.

They will contribute to the thinking around their work, analyzing information to inform organizational learning and its future capability.

Creating learning environments and supporting employees to continuously develop will create motivation and value through impactful learning.

Using a framework of HR and L&D understanding, behaviors and skills development, this qualification offers opportunity for learners to transition to employment as learning and development specialists.



Level 5 – Associate Diploma in Organizational Learning & Development

School of Professional Development



102
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	CIPD
Audience/Target Group	<ul style="list-style-type: none">Individuals who are aspiring to, or embarking on, a career in learning and developmentIndividuals who are working in a people practice role and wish to extend their knowledge and skills to help shape organizational learning and developmentIndividuals who are working towards or working in a learning and development role		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Foundation<ul style="list-style-type: none">no hr experience requiredAssociate<ul style="list-style-type: none">some experience or degree neededAdvanced diploma<ul style="list-style-type: none">significant experience needed		
Topics / Modules	<ul style="list-style-type: none">Organizational performance and culture in practiceEvidence-based practiceProfessional behaviors and valuing peopleSupporting self-directed and social learningLearning and development design to create valueFacilitate personalized and performance focused learningLeadership and management development		
Seat Capacity / Cohort Size	25 per cohort		

Level 5 – Associate Diploma in People Management

School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	Level 5	Awarding Body (if applicable)	CIPD
Audience/Target Group	<ul style="list-style-type: none">Individuals who are aspiring to, or embarking on, a career in people managementIndividuals who are working in a people practice role and wish to contribute their knowledge and skills to help shape organizational valueIndividuals who are working towards or working in a people manager role		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Foundation<ul style="list-style-type: none">no hr experience requiredAssociate<ul style="list-style-type: none">some experience or degree neededAdvanced diploma<ul style="list-style-type: none">significant experience needed		
Topics / Modules	<ul style="list-style-type: none">Evidence-based practiceProfessional behaviors and valuing peopleEmployment relationship managementTalent management and workforce planningReward for performance and contributionLeadership management development		
Seat Capacity / Cohort Size	25 per cohort		

38

Weeks



The CIPD Level 5 Associate Diploma in People Management builds on the CIPD Level 3 Foundation Certificate in People Practice and is aimed at further expanding learners' independent practice to enable them to evolve into more senior roles within organizations as people professionals.

Learners' work will be mainly operational with some complexity. They will contribute to the thinking around their work, analyzing information to inform choices and actions. Working with and influencing others through their work will create short-term value for a wider audience.

Using a framework of HR and L&D understanding, behaviors and skills development, this qualification offers opportunity for learners to transition to employment as people managers.





The CIPD Level 7 Advanced Diploma in Strategic Learning and Development further extends the disciplines and scope learned in the CIPD Level 5 Associate Diploma in People Management and is aimed at intensifying learners' autonomy and judgment so that they can strategically lead and direct organizations and their people.

It offers the opportunity for learners to influence people practitioners and organizations.



Level 7 – Advanced Diploma in Strategic & Development

School of Professional Development



33
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	CIPD
Audience/Target Group	<ul style="list-style-type: none">• Individuals who are experienced people practitioners• Individuals who Are working in a senior people practice role and wish to extend and deepen their skills and understanding to shape strategy, policy, and people• Individuals who Wish to shape people practice, creating value for a wider audience• Individuals who Are currently leading and managing people and practice within organizations.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">• Foundation<ul style="list-style-type: none">◦ no hr experience required• Associate<ul style="list-style-type: none">◦ some experience or degree needed• Advanced diploma<ul style="list-style-type: none">◦ significant experience needed		
Topics / Modules	<ul style="list-style-type: none">• Work and working lives in a changing business environment• People management and development strategies for performance• Personal effectiveness, ethics and business acumen• Business research in people practice• Organizational design and development• Leadership and management development in context• Designing learning to improve performance• Managing people in an international context		
Seat Capacity / Cohort Size	25 per cohort		



Level 7 – Advanced Diploma in Strategic People Management

School of Professional Development

102
Weeks

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	CIPD
Audience/Target Group	<ul style="list-style-type: none">Individuals who are experienced people practitionersIndividuals who are working in a senior people practice role and wish to extend and deepen their skills and understanding to shape strategy, policy, and peopleIndividuals who wish to shape people practice, creating value for a wider audienceIndividuals who are currently leading and managing people and practice within organizations.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">Foundation<ul style="list-style-type: none">no hr experience requiredAssociate<ul style="list-style-type: none">some experience or degree neededAdvanced diploma<ul style="list-style-type: none">significant experience needed		
Topics / Modules	<ul style="list-style-type: none">Work & Working Lives in a Changing Business EnvironmentPeople Management & Development Strategies for PerformancePersonal effectiveness, ethics and business acumenBusiness research in people practiceStrategic employment relationsResourcing and talent management to sustain successStrategic reward managementManaging people in an international context		
Seat Capacity / Cohort Size	25 per cohort		



The CIPD Level 7 Advanced Diploma in Strategic People Management further extends the disciplines and scope learned in the CIPD Level 5 Associate Diploma in People Management and is aimed at intensifying learners' autonomy and judgement so that they can strategically lead and direct organizations and their people.

It offers the opportunity for learners to influence people practitioners and organizations.



PMP – Project Management Professional

School of Professional Development

Supercharge your career as a project leader and demonstrate you have the specific skills employers seek, like dedication to excellence and the capacity to perform at the highest levels.

Now including predictive, agile, and hybrid approaches, the PMP® proves project leadership experience and expertise in any way of working.

35
Hours



Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none">• Program managers,• Project managers, and• Project leaders• PMO leaders,• Project Executives• Project Engineers• Associate Project Managers• Team Managers• Team Leads/• Aspirants in the field of project management		
Entry Requirements / Pre-Requisites	<p>Education Requirements</p> <ul style="list-style-type: none">• High school diploma or associate's degree (or global equivalent)• Bachelor's degree• 35 hours of project management education training or CAPM® Certification <p>Experience Requirements</p> <ul style="list-style-type: none">• 60 months experience leading projects (with a high school diploma or associate's degree)• 36 months experience leading projects (with a four-year degree)• 24 months experience if you're a graduate of a GAC program		
Topics / Modules	<ul style="list-style-type: none">• Introduction to Project Management• Project Environment• Role of the Project Manager• Project Integration Management• Project Scope Management• Project Schedule Management• Project Cost Management• Project Quality Management• Project Resource Management• Project Communication Management• Project Risk Management• Project Procurement Management• Project Stakeholder Management		
Seat Capacity / Cohort Size	25 per cohort		

Course/ Qualifications Level/ Credits (if applicable)	TBC	Awarding Body (if applicable)	PMI
Audience/Target Group	<ul style="list-style-type: none"> Project Managers, Line Managers, Program Managers, Risk Management Consultants, and other professionals looking to gain advanced knowledge and experience in risk management 		
Entry Requirements / Pre-Requisites	<p>Education Requirements</p> <ul style="list-style-type: none"> Path A: Secondary degree Path B: Four-year degree Path C: Bachelor's or postgraduate Degree from a GAC accredited program <p>Without a four-year degree:</p> <ul style="list-style-type: none"> Three years of professional project risk management 40 contact hours of formal education in project risk management <p>With a four-year degree:</p> <ul style="list-style-type: none"> Two years of professional project risk management 30 contact hours of formal education in project risk management <p>With a degree from a GAC accredited program:</p> <ul style="list-style-type: none"> One year of professional project risk management 30 contact hours of formal education in project risk management 		
Topics / Modules	<ul style="list-style-type: none"> Principles and Concepts Introduction to Project Risk Management Processes Plan Risk Management Identify Risks Perform Qualitative Risk Analysis Perform Quantitative Risk Analysis Plan Risk Responses Monitor and Control Risks 		
Seat Capacity / Cohort Size	25 per cohort		

30
Hours



RMP – Risk Management Professional

School of Professional Development

Completing the CAPM® shows your demonstrated understanding of the fundamental knowledge, processes, and terminology as defined in A Guide to the Project Management Body of Knowledge (PMBOK® Guide) that are needed for effective project management performance.

This knowledge can be applied to on-the-job experiences that help develop growing levels of competence in the practice of project management.



Tests knowledge, skills, and abilities related to the foundation of internal auditing; independence and objectivity; proficiency and due professional care; quality assurance and improvement programs; governance, risk management, and control; and fraud risk.



Certified Internal Auditor (CIA) Part 1

School of Professional Development

5
Days




Course/ Qualifications Level/ Credits (if applicable)	Level 1	Awarding Body (if applicable)	IIA
Audience/Target Group	<ul style="list-style-type: none">Internal Audit Professionals		
Entry Requirements / Pre-Requisites	<p>Master's degree or equivalent</p> <ul style="list-style-type: none">12 months of internal audit experience or equivalent <p>Bachelor's degree or equivalent</p> <ul style="list-style-type: none">24 months of internal audit experience or equivalent <p>Associate degree, three A-level certificates with a grade of C or higher, or equivalent</p> <ul style="list-style-type: none">60 months of internal audit experience or equivalent		
Topics / Modules	<ul style="list-style-type: none">Foundations of Internal AuditingIndependence and ObjectivityProficiency and Due Professional CareQuality Assurance and Improvement ProgramFraud Risks		
Seat Capacity / Cohort Size	25 per cohort		

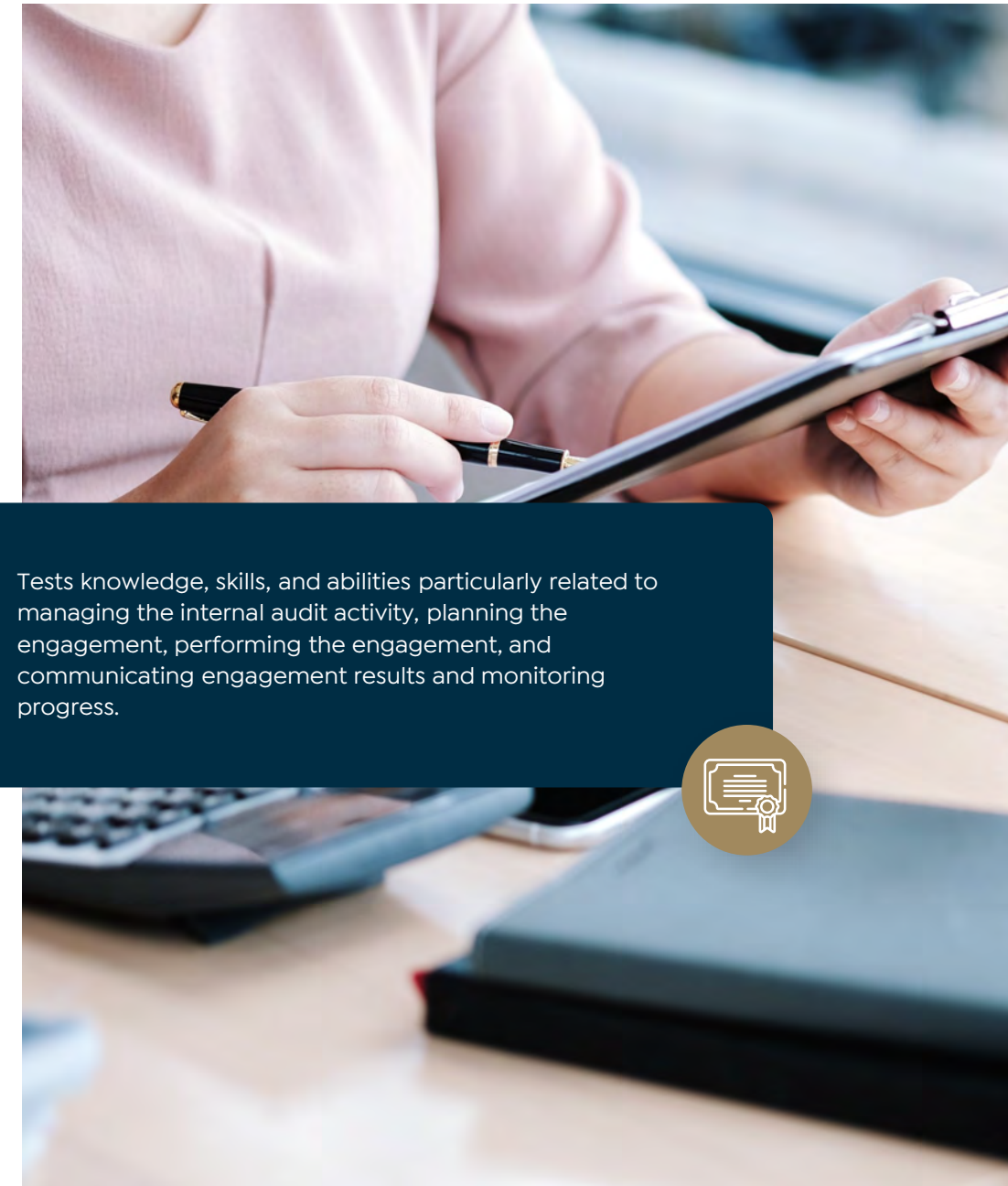
Certified Internal Auditor (CIA) Part 2

School of Professional Development

Course/ Qualifications Level/ Credits (if applicable)	Level 2	Awarding Body (if applicable)	IIA
Audience/Target Group	<ul style="list-style-type: none">Internal Audit Professionals		
Entry Requirements / Pre-Requisites	<p>Master's degree or equivalent</p> <ul style="list-style-type: none">12 months of internal audit experience or equivalent <p>Bachelor's degree or equivalent</p> <ul style="list-style-type: none">24 months of internal audit experience or equivalent <p>Associate degree, three A-level certificates with a grade of C or higher, or equivalent</p> <ul style="list-style-type: none">60 months of internal audit experience or equivalent		
Topics / Modules	<ul style="list-style-type: none">Managing the Internal Audit ActivityPlanning the EngagementPerforming the EngagementCommunicating Engagement Results and Monitoring Progress		
Seat Capacity / Cohort Size	25 per cohort		



5
Days



Tests knowledge, skills, and abilities particularly related to managing the internal audit activity, planning the engagement, performing the engagement, and communicating engagement results and monitoring progress.





Tests knowledge, skills, and abilities related to business acumen, information security, information technology, and financial management.



Certified Internal Auditor (CIA) Part 3

School of Professional Development



5 Days

Course/ Qualifications Level/ Credits (if applicable)	Level 1	Awarding Body (if applicable)	IIA
Audience/Target Group	<ul style="list-style-type: none">Internal Audit Professionals		
Entry Requirements / Pre-Requisites	<p>Master's degree or equivalent</p> <ul style="list-style-type: none">12 months of internal audit experience or equivalent <p>Bachelor's degree or equivalent</p> <ul style="list-style-type: none">24 months of internal audit experience or equivalent <p>Associate degree, three A-level certificates with a grade of C or higher, or equivalent</p> <ul style="list-style-type: none">60 months of internal audit experience or equivalent		
Topics / Modules	<ul style="list-style-type: none">Business AcumenInformation SecurityInformation TechnologyFinancial Management		
Seat Capacity / Cohort Size	25 per cohort		

Level 7 Executive Certificate in FinTech

School of Digital & FinTech

6
Months

Course/ Qualifications Level/ Credits (if applicable)	Level 7	Awarding Body (if applicable)	LIBF/QAA
Audience/Target Group	<ul style="list-style-type: none">Senior management roles within the financial services industry, or those aspiring to such roles.		
Entry Requirements / Pre-Requisites	<ul style="list-style-type: none">2.1 Honors degree (or equivalent) from a recognized institution; OR The London Institute of Banking & Finance Chartered Associateship (through the 'qualification' route) & <ul style="list-style-type: none">Demonstration of relevant professional experience (Applies to candidates for the part-time programme only).		
Topics / Modules	<ul style="list-style-type: none">7FAF – Fintech Foundation & Alternative Finance7FDB – Digital Banking7FBC – Blockchain, Electronic & Digital Currencies		
Seat Capacity / Cohort Size	25 per cohort		

The Executive Certificate in FinTech is targeted at individuals either in senior management roles within the financial services industry, or those aspiring to such roles.

The emphasis of the programme is on helping you to develop a broader and more reflective understanding of issues related to the practice of FinTech in banking and finance.





This programme is designed to unfold all key areas of Open Banking and the implications of platform business models in the Financial Services industry.

During this program participants will gain: An understanding of Platform Models; Digital Ecosystem; API architecture and pillars of the Open Banking transformation; Insights on global market trends; as well as practices to structure it's operational and technological investment.



Open Banking Program

School of Digital & FinTech



5
Weeks

Course/ Qualifications Level/ Credits (if applicable)	N/A	Awarding Body (if applicable)	CFTE/CPD
Audience/Target Group	<ul style="list-style-type: none">• Finance professionals and Leaders• Investors• Technology Leaders• Finance Regulators• Entrepreneurs• Graduates and Students		
Entry Requirements / Pre-Requisites	No prior knowledge is required.		
Topics / Modules	<ul style="list-style-type: none">• An Industry overview of Open Banking• Business Models and Implementation of New Entrants• Regulations, Standards and Operational Risks• Business Models and Transformation of Incumbents• Technology and Security		
Seat Capacity / Cohort Size	25 per cohort		



**ADGM
Academy**

E-LEARNING


GO One

ADGM Academy

Digital Learning

During the challenging post pandemic world, Digital Learning has taken a major place in countering the issue related to education and training. The ADGMA-Go1 'Content Hub' is the largest curated e-Learning library from the world's top training providers, available for a single subscription from the ADGM Academy's learning platform.

There is even an opportunity to upgrade the subscription to have the right training courses to upskill, re-train, and retain your employees.



Go1 online courses via ADGM academy is built to upskill your workforce today to overcome the challenges of tomorrow.

ADGMA LMS

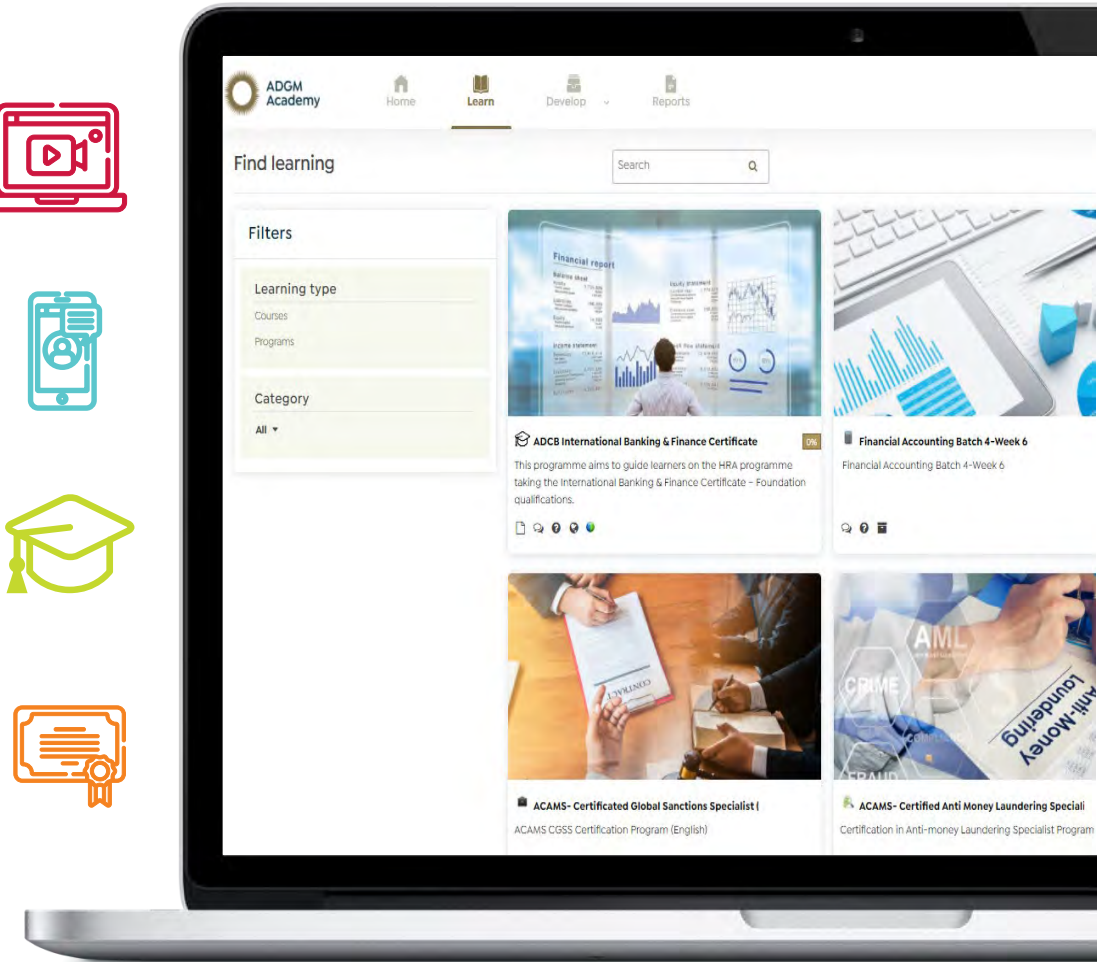
Digital Learning for Corporates and Individuals

The ADGM Academy LMS is a global online learning platform that offers anyone, anywhere access to online courses and programs.

The ADGM Academy LMS system caters to both corporate clients and individuals who want to build a new skill or upgrade an existing one to boost their career and confidence.



Online Learning



ADGM Academy

Go 1 : Content Hub

The ADGM-Go1 'Content Hub' is created to provide the best learning opportunities to improve lives through education and training.

The ADGM Academy and the ADGM LMS is an established leader in Online training and education, and continues to work alongside some of the largest companies, academies, and institutes in the world covering a wide range of industries and regions.



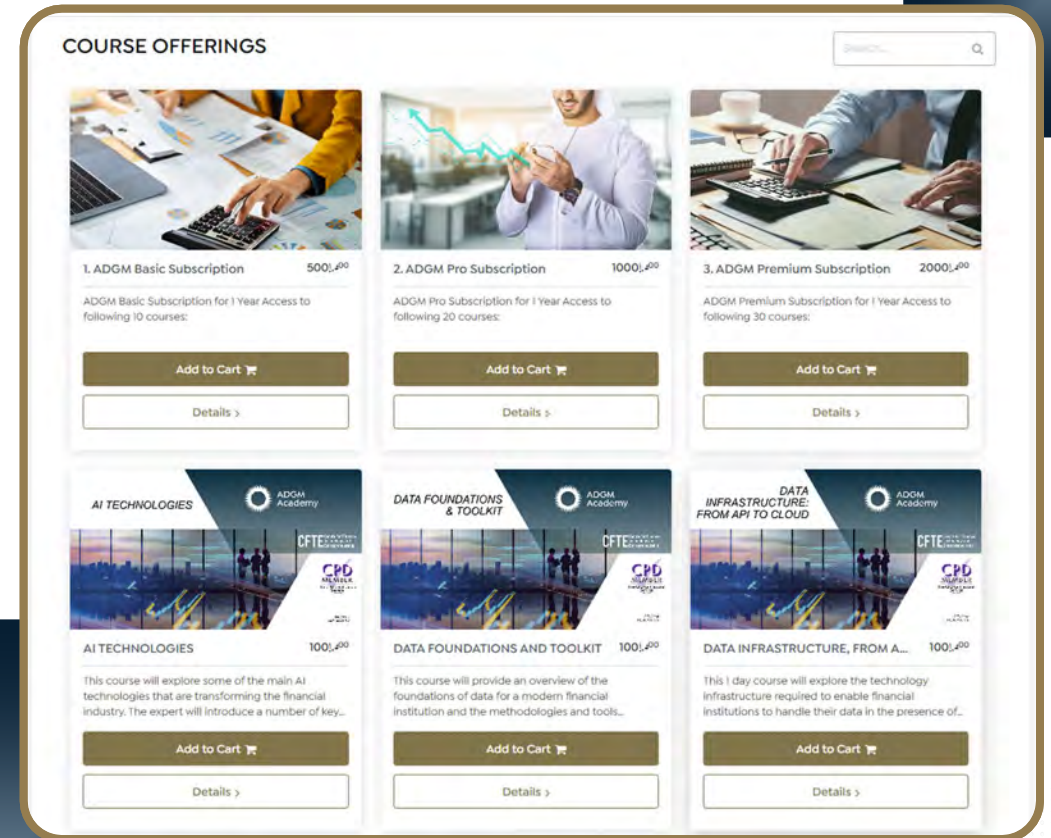
ADGM Academy

Digital Academy



The Digital ADGMA comprises of an interactive web-based platform that hosts live through leadership webinars, seminars, and instructor-led online training sessions etc.

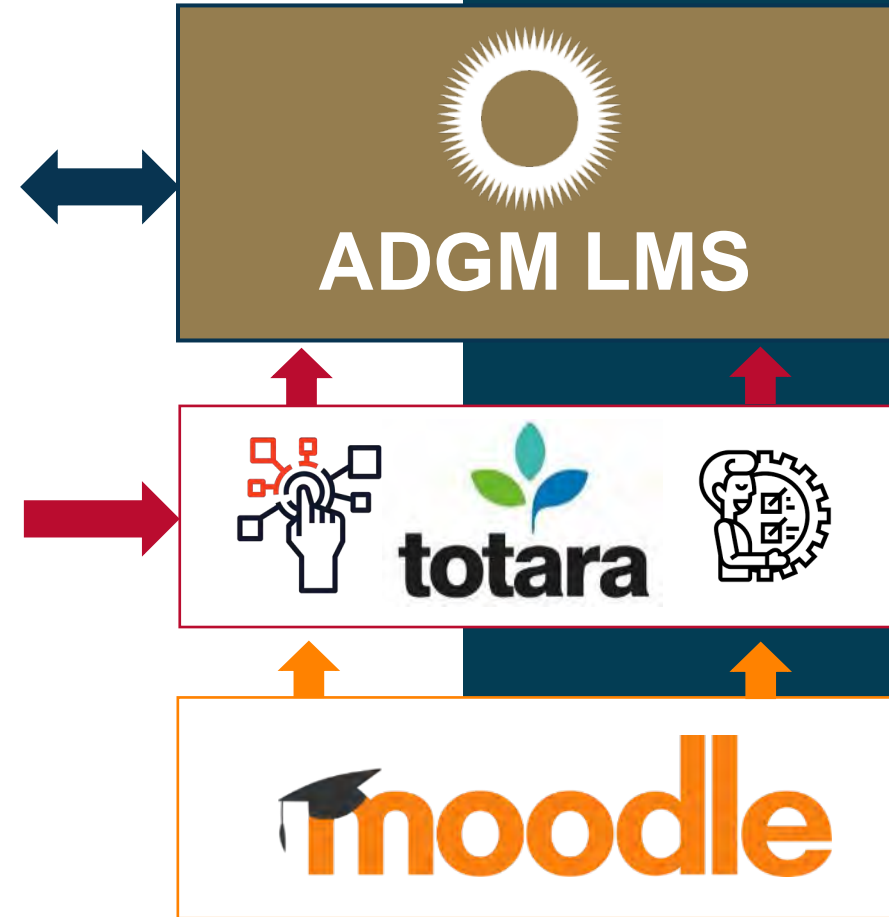
ADGMA LMS is based on the latest version of Moodle with lot of important plug-in's and add-on's to make it one of the most advanced, powerful and versatile LMS system.



ADGM Digital Academy

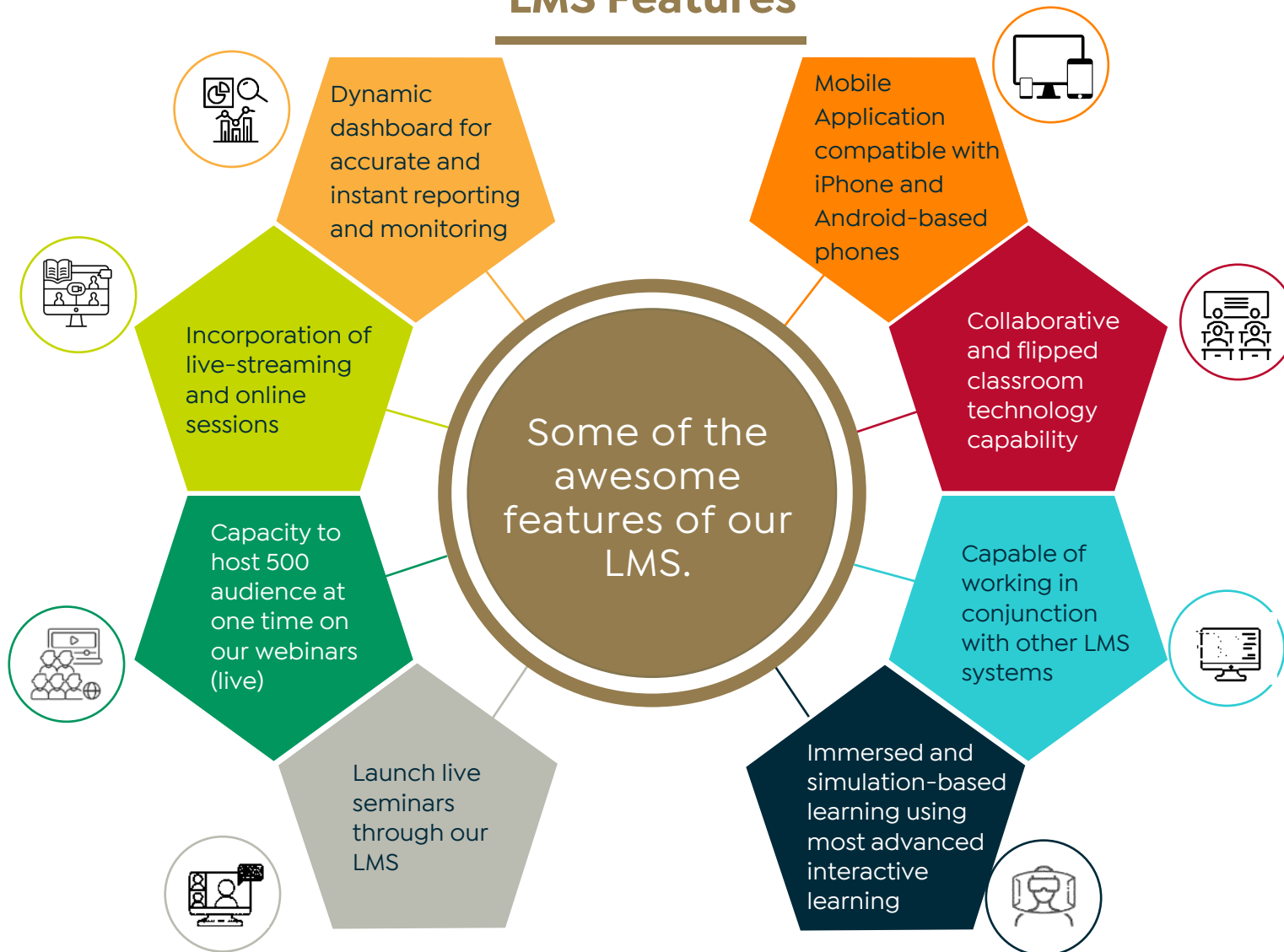
The ADGM LMS is powered by the Totara engine to give a transforming capability to corporate and government employee by using engagement with adaptable learning management, learning experience, and performance management technologies.

The Totara engine provides uninterrupted and 24X7 access to participants/learners to the ADGM LMS with zero down time



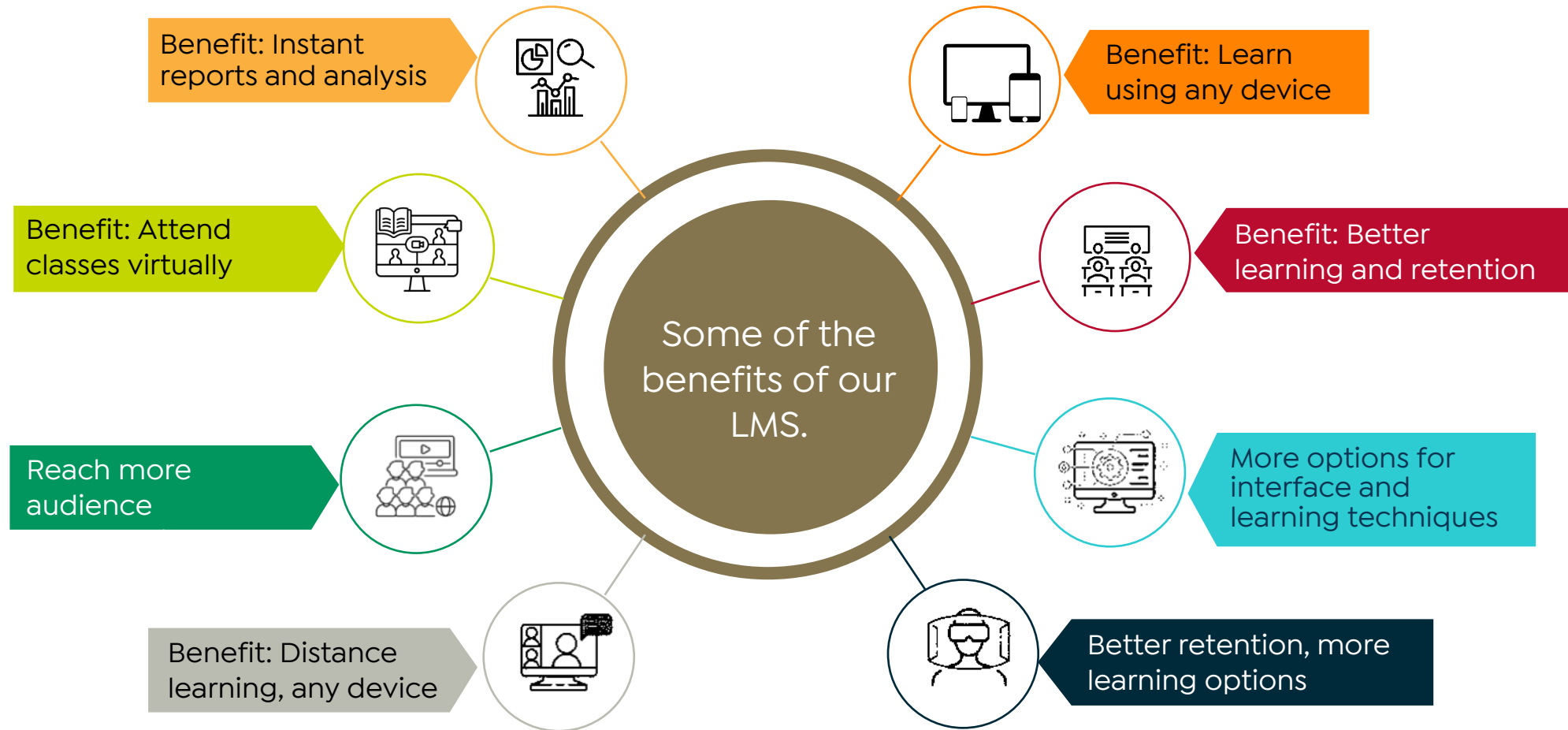
ADGM Academy

LMS Features



ADGM Academy

LMS Benefits



ADGM Academy

LMS Platform Benefits



PERFORMANCE MANAGEMENT

- Automated scheduling
- Multiple sections
- Multiple question types
- Appraisals
- Feedback
- Check-ins
- Aggregated questions
- User assigned participants



COMPETENCY MANAGEMENT

- By position or organisation
- By audience
- Individually
- Set proficiency by assignment
- Continuous progress tracking



AUDIENCE MANAGEMENT

- Set audiences
- Dynamic audiences
 - Auto-updating
 - Rule based membership
- Goals assignment
- Competency assignment
- Dashboard access



TEAM MANAGEMENT

- Team overview dashboard
- Team statistics
- Alerts and tasks
- Reporting
- Performance management

ADGM Academy

LMS Learn Features



ASSESSMENT AND ACHIEVEMENT

- Grading
- Scores
- Scales
- Grade to pass
- Quiz
- Custom certificates
- Assignments
- Course completion
- Activity completion



SURVEY AND EVALUATION

- Feedback
- Multiple question types
- Conditional questions
- Reminders
- Results analysis
- Choice
- Anonymous or named
- Results display options



MOBILE APP

- iOS and Android
- Branded login
- Course, program and certification access
- Offline SCORM player
- Push notification



SOCIAL AND COLLABORATIVE LEARNING

- Workshop
- Live chat
- Scheduled
- Unscheduled
- Chat log
- Messaging
- Wiki
- Group assignments

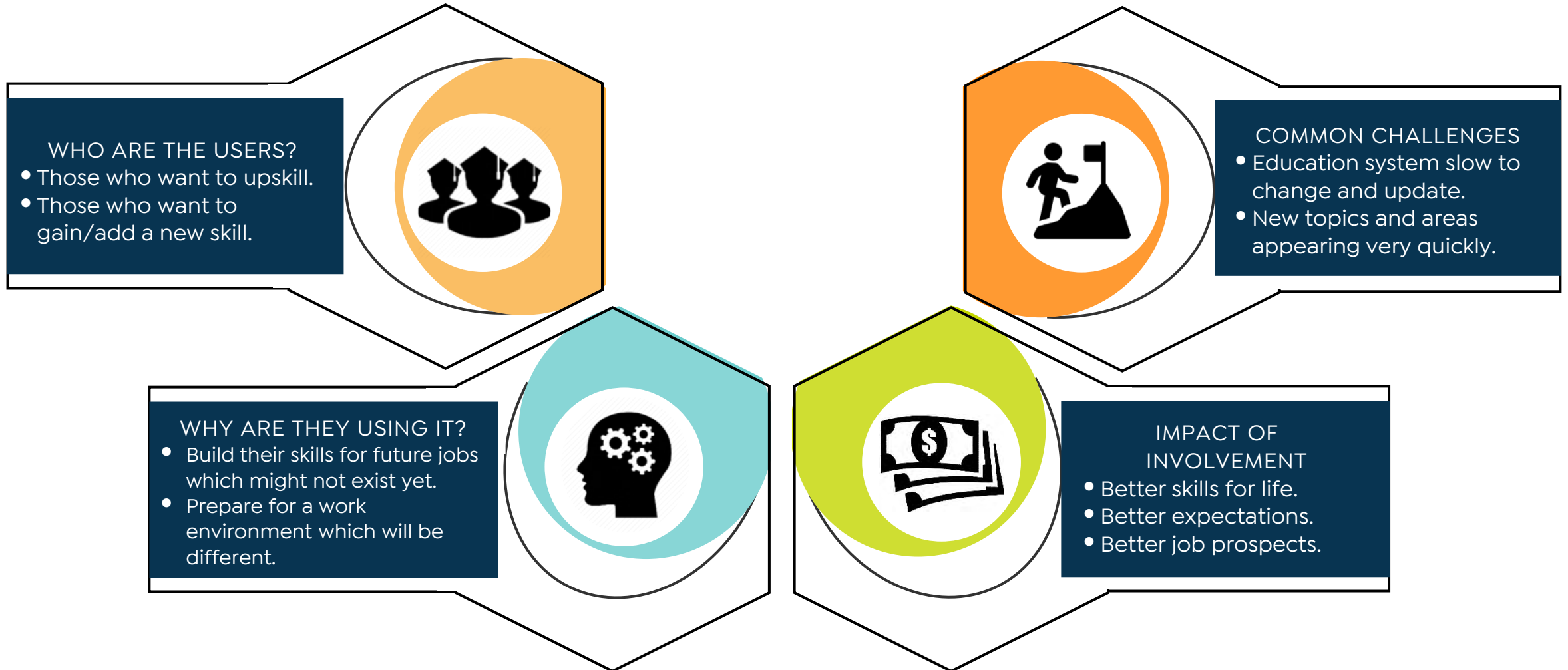


CATALOGUE MANAGEMENT

- Configurable display
- Default images and icons
- Custom course fields
- Featured learning
- Search and filtering
- Sub/Categories
- Backup/Restore
- Tags

ADGM Academy

LMS Individual Users



ADGM Academy

LMS Corporate Users

WHO ARE THE USERS?

- Those who will enter the workforce.
- Those who want to meet the criteria for the job role.



COMMON CHALLENGES

- Customised training according to corporate requirements.
- New topics and areas appearing in corporate jobs.



WHY ARE THEY USING IT?

- Build their skills for corporate jobs that requires that skill.
- Prepare for a job-specific role/requirement.



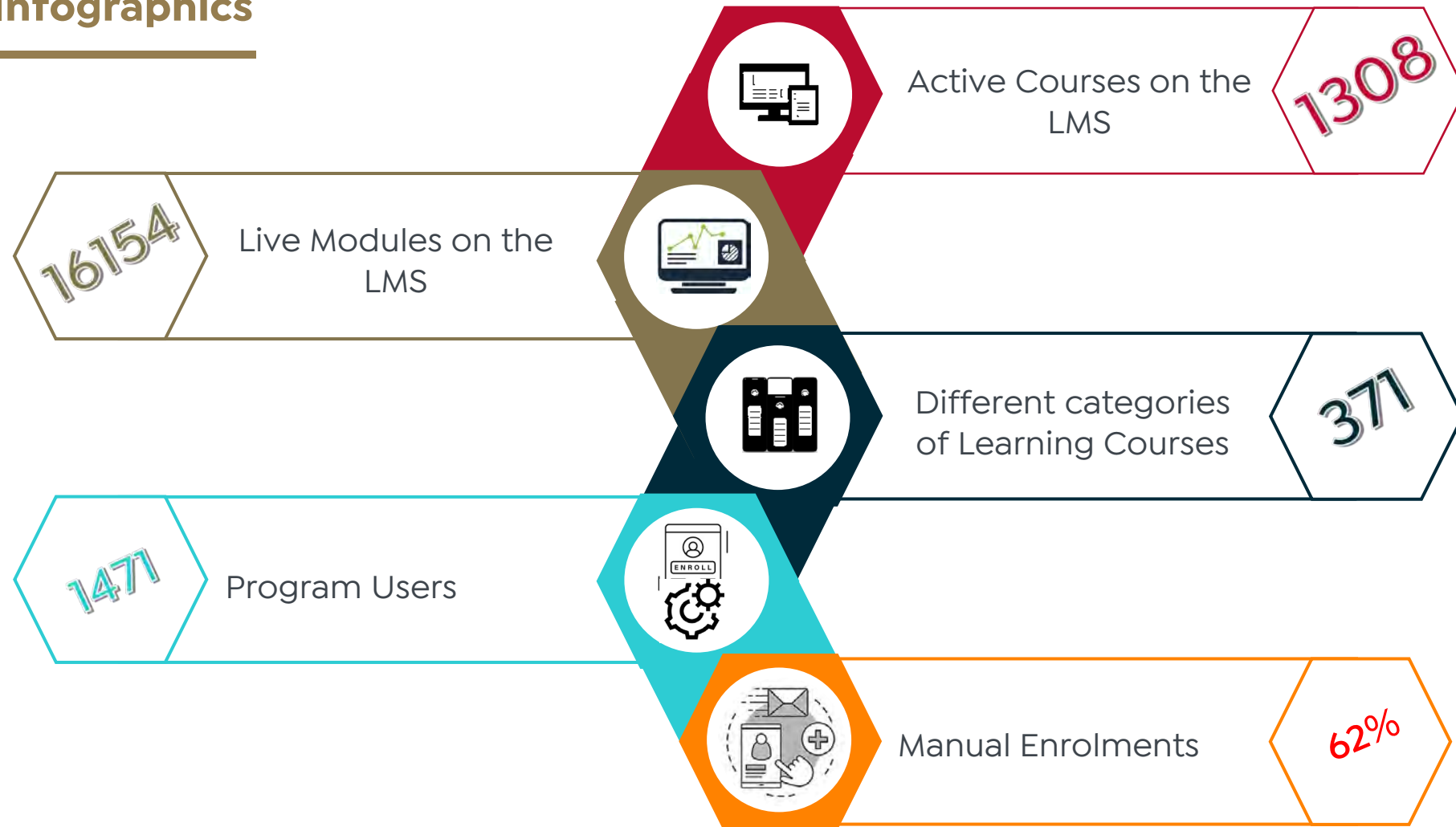
IMPACT OF INVOLVEMENT

- Better prepared for job.
- Gain minimum requirements for the job.



ADGM Academy

LMS Infographics





**ADGM
Academy**

ALUMNI

ADGM Academy

Alumni + Active Delegates

5,000 +



OUR OBJECTIVES

- Building a strong community that fosters a sense of belonging, association and connection.
- Supporting career development of our alumni through our job center.

BENEFITS

- Access to ADGM Academy Learning Management System.
- Continuous support on Alumni's progress throughout their professional career.
- Free Scholarships.
- Cooperate discount cards.



ADGM Academy

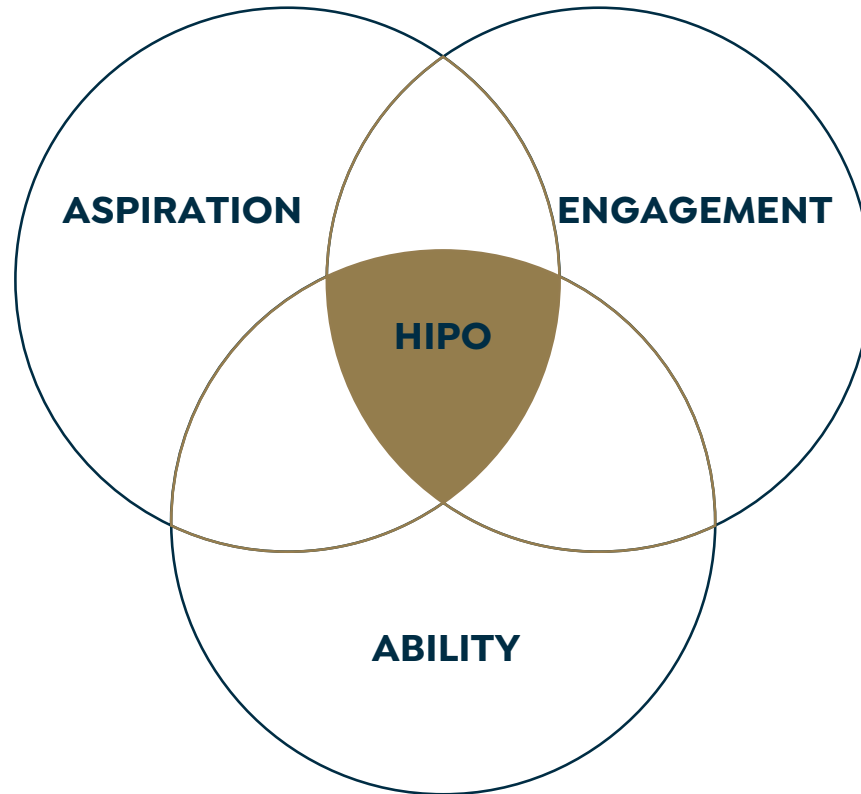
Alumni Community 5000+

- Invitations to exclusive events
- Access to ADGM Academy Learning Management System
- Participating in testimonials, interviews, articles, and much more exposure
- Extending continuous support on Alumni's progress throughout their professional career
- Corporate discount cards



ASSESSMENT

ONLY 1 OUT OF 7 HIGH PERFORMERS IS A HIGH POTENTIAL (HIPO)!



•
•
•






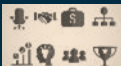
**ONE WAY TO FIND OUT...
APPLY THE RIGHT
ASSESSMENT TOOLS TO
DETERMINE HIPOS, LIKE WE
DO!**

Assessment Tools

Digital Assessment Tools

Standard Psychometric Assessment Tools (Optional Face Validation Feature - Remote)

Assessment Exercises

 <p>Digital Readiness</p> <p>This is a tailored assessment that focuses on key competencies that determine candidates' Digital Readiness. Such competencies include learnability, agility and curiosity.</p>	 <p>Personality</p> <p>A psychometric assessment measuring workplace style & preferences to facilitate the prediction of personality fit to the job, team & organizational requirements.</p>	 <p>Situational Judgment</p> <p>Realistic tests designed to present participants with hypothetical scenarios and provide them with a selection of responses to choose from.</p>	<ul style="list-style-type: none"> ✓ Competency-Based Interviews ✓ Role Plays ✓ Case Studies ✓ Group Activities ✓ Presentations ✓ Media Interviews ✓ Simulations ✓ Surveys ✓ Feedback/Coaching Sessions
 <p>Employee Insights (AI)</p> <p>This tool enables clients to learn more about employees' Productivity, Collaboration, Networks, Engagement and Wellbeing with real time analytics based on AI algorithms.</p>	 <p>Cognitive Ability</p> <p>Tests which assess abilities involved in thinking (e.g., reasoning, perception, memory, verbal & mathematical ability, and problem solving).</p>	 <p>Values & Drivers</p> <p>A questionnaire which is designed to showcase the participant's values, motives and career drivers helping to ascertain cultural fit within the organization.</p>	

Assessment & Development Offering (Illustrative)

Competency
Categories

CORE BEHAVIOURAL

LEADERSHIP BEHAVIOURAL



50+ TOOLS through multiple Partners
(ADGMA's Assessment & Development Center offers tools both in Arabic & English)
Functional/Technical Competencies Assessment can be offered in collaboration with client



Employee Insights (Productivity, Collaboration, Networks, Engagement and Wellbeing with real time analytics based on AI algorithms)



Virtual or Face-to-Face

Junior / Graduates Centers

- Example Centre
- Duration (1 Day)
- Tools:
 - ✓ Personality (TR8S©)
 - ✓ Career Drivers (VMI / WAI)
 - ✓ Cognitive Abilities (Games)
 - ✓ Group Activity (Varied))

Middle Management Centers

- Example Centre
- Duration (1.5 Day)
- Tools:
 - ✓ Personality (OPP)
 - ✓ Cognitive Abilities (GCAT) Performance Review (360-degree feedback)
 - ✓ SJT (Situational Judgment)
 - ✓ CBI (Interview)
 - ✓ Role Play (Varied)

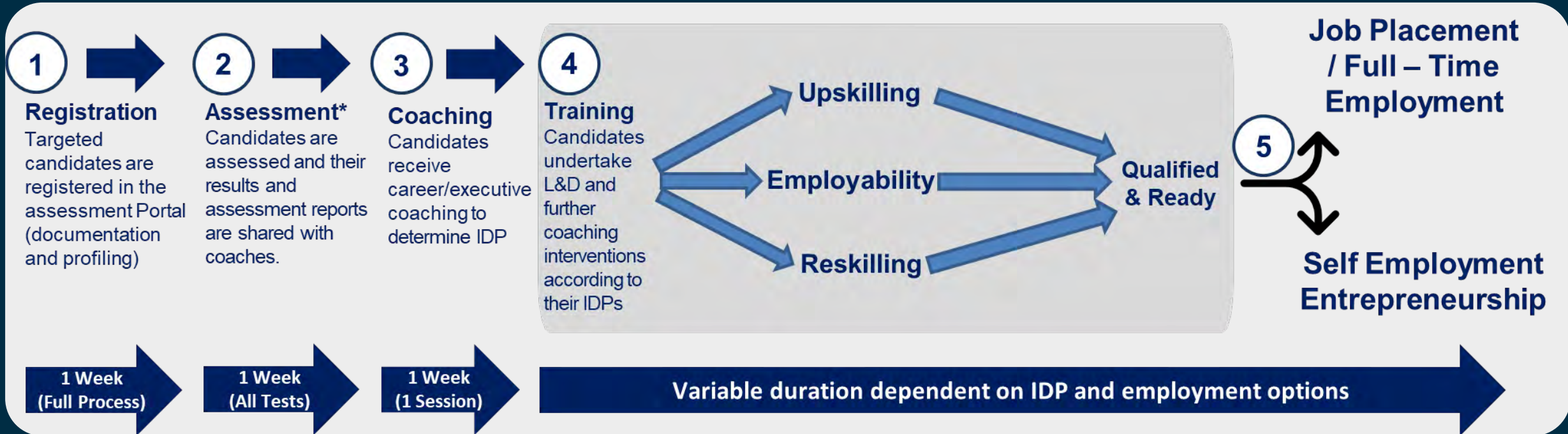
Senior Executives Centers

- Example Centre
- Duration (2 Days)
- Tools:
 - ✓ Personality (OPP)
 - ✓ Cognitive Abilities (GCAT)
 - ✓ CBI (Interview)
 - ✓ Performance Review (360-degree feedback)
 - ✓ Simulation Exercises (Varied)
 - ✓ Case Study (Varied-Leadership)
 - ✓ Media Interview (Public Speaking)

High Potential Centers

- Example Centre
- Duration (2 Days)
- Tools:
 - ✓ Personality (OPP)
 - ✓ Career Drivers (VMI / WAI)
 - ✓ Cognitive Abilities (Games)
 - ✓ SJT (Situational Judgment)
 - ✓ CBI (Interview)
 - ✓ Digital Readiness (learnability, agility and curiosity)
 - ✓ Group Activity (Varied)
 - ✓ 9-Box Grid Allocation
 - ✓ IDP Creation

Assessment & Development Integration (Illustrative)





**ADGM
Academy**

JOB CENTRE

Why ADGM Academy

Our Competitive Advantage



Master Trainers

Learn with industry experts with strong track records of practical and training experience



Tailored Learning

Customized learning material and case studies to suit your learning objectives and organizational context



World Class Facilities

State of the art training labs and the finest catering services



A Blended Training Approach

Our trainers keep learning engaging with a mix of training tools including workshops, exercises, and interactive activities

An Award-Winning Academy



The ADGM Academy was established with the vision of becoming one of the region's top educational and Human Resources academies for banking, finance, and public services. In line with the UAE leadership's vision to continue to build a strong and resilient economic sector, we aim to provide our constituents and the community at large with world class educational and experiential programmes.

ADGMA Sample Qualifications

The ADGMA Qualifications consist of 4 types of programmes.

The programmes are designed with the ultimate aim of equipping participants with the fundamental technical and behavioural skills required to perform in their future assigned roles.

The programmes will be comprised of e-learning modules, in-class training which will include group and individual assignments, as well as assessments and continuous coaching and development planning.

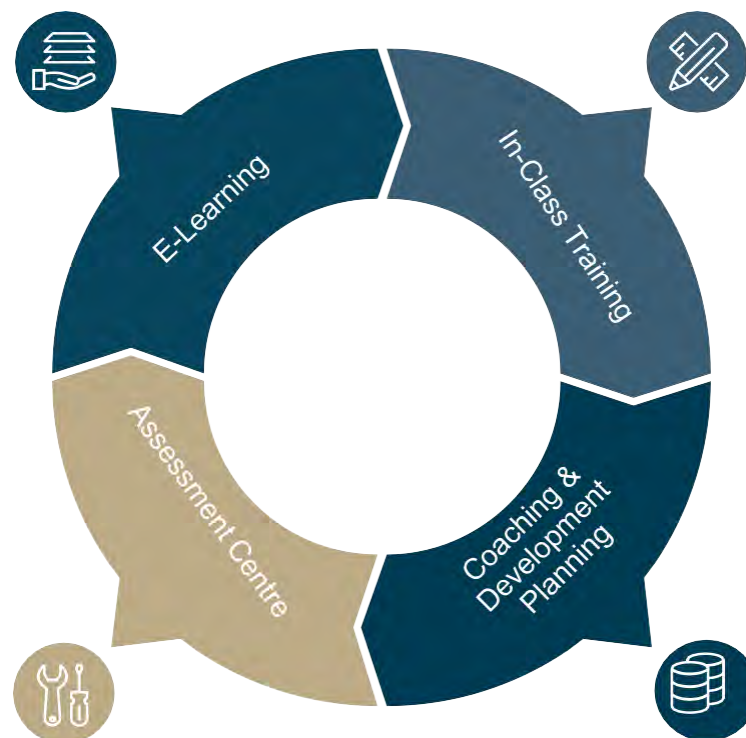
The outcome of the programmes will determine participants best fit in the respective function with a clear path to professional qualification and accreditation. Below is a snapshot of some programmes. (All course outlines are available upon request):

VOCATIONAL QUALIFICATIONS

Fundamentals of financial markets
Fundamentals of financial statements analysis
Accounting fundamentals
Investment analysis fundamentals
International Baking & Finance Certificate

NATIONAL DEVELOPMENT PROGRAMMES

The Bankers Programme
The Pre-Audit Qualification Training Programme (PAQT)
The Management and Consultancy Programme (MARC)
The Insurance Programme
Foundation in AI
Foundation in Fintech
Foundation in Energy
Sustainable Finance
Financial Literacy
Digital Literacy Readiness



CONTINUOUS PROFESSIONAL DEVELOPMENT

Technical Skills
Financial statements analysis
Accounting fundamentals
Financial modelling
Investment Analysis & Valuations
Financial research & analysis
Platform skills (e.g. Bloomberg)
Financial planning and budgeting
Deck development
Mastering Excel

Professional Skills
Communication & Interpersonal Skills
Business writing
Presentation
Teamwork & Engagement
Leadership skills
Structured thinking
Creative thinking & Problem solving
Time management
Fundamentals of Project Management
Managing Priorities and Multiple Tasks

SOFT SKILLS DEVELOPMENT

Attributes & Behavioral Development
Monthly Coaching Session to develop strategies to improve areas of development and instill work confidence
Continuous personal and professional development planning and feedback as well as career path planning

Overview of The Job Centre and Value Proposition

Overview

ADGM Academy in collaboration with Human Resources Authority (HRA) and The London Institute of Banking & Finance is pleased to introduce the newly launched the Job Centre. This important initiative aims to support UAE National talent acquisition by providing skilled and Job-Ready candidates.

The Job Centre will mitigate the gaps between labor market supply and demand, in both government and private sectors. The initiative will increase employability of UAE Nationals in in different sectors, following the mandate of the Emirate of Abu Dhabi.

Value Proposition

1. Your one stop solution when it comes to talent acquisition
2. Contribution to the National agenda of employment by recruiting UAE Nationals
3. Trained and certified workforce with employability skills
4. Government contribution financial share to ease stress of financial dependency
5. Dedicated RM to interact with both participants with unique customer centric value proposition



The Job Centre aims to increase the number of Emiratis in the robust workforce and their contribution to the economy of Abu Dhabi and the UAE.



The initiative will promote development-oriented policies that support productive activities, sustainable job creation for local talent.



It will also serve as a recruitment agency offering a platform for the UAE Nationals and employers to interact and engage.

The Job Centre (Demand-Supply Approach)



EMPLOYMENT DEMAND COMPANIES



01

Work with strategic industries: Banking & Finance, Power & Energy, Tourism, etc.



03

Leverage ADGM Square network/ eco system to engage companies in identified sector industries



05

Agree on placement opportunities for Nationals (hiring, internship, secondment)

EMPLOYMENT SUPPLY JOB SEEKERS



02

Engage easy targets: UAE Nationals Job seekers



04

Match potential candidates with the identified industries on the demand side



06

Nationals complete their upskilling journey and begin their placement



BRIDGE
THE
GAP

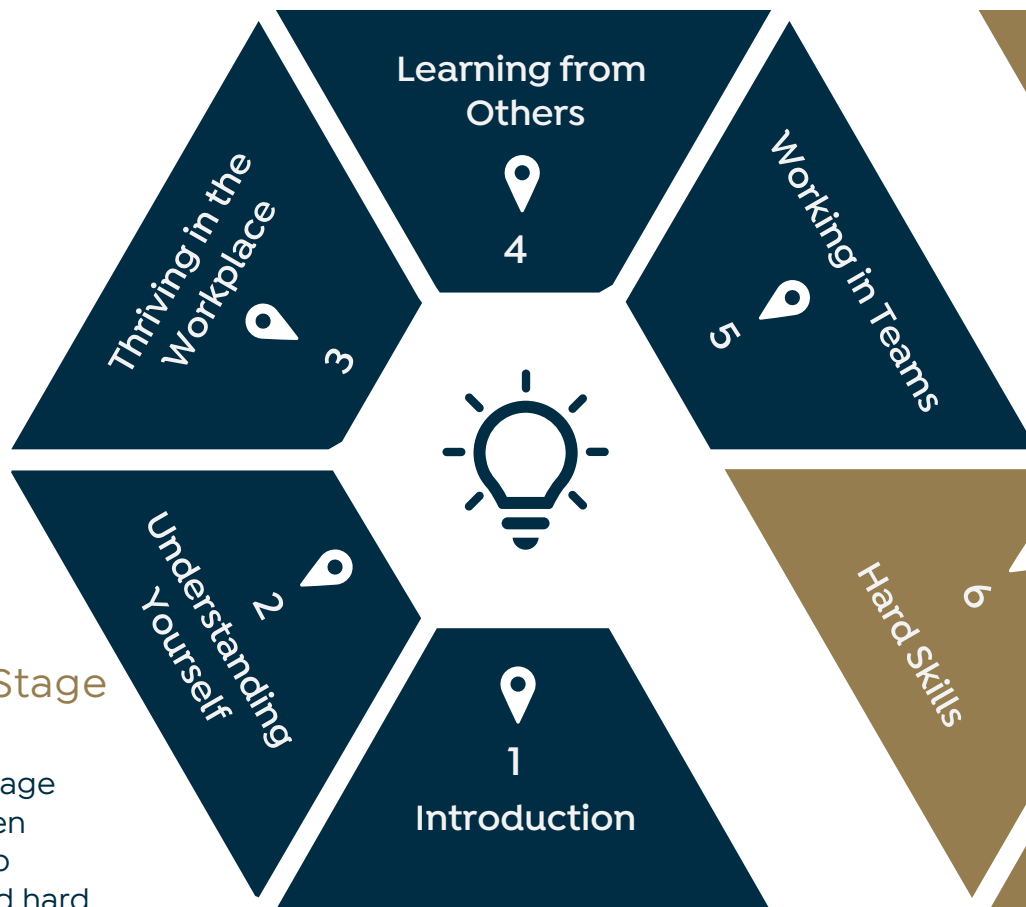
THE
JOB
CENTRE

Program Overview

3 pillars A Journey of Transformation

Fundamental Stage 4 WEEKS

The Fundamental Stage programme has been designed to develop participant's soft and hard skills.



Proficiency Stage 4 WEEKS

A four-week on the job learning experience will allow participants to have first-hand experience and on the job training, as a crucial aspect for their future career.

Summative Stage 4 WEEKS

The Employability programme has been designed to further develop and enhance your skills and knowledge required for today's employment marketplace.

Program Overview

3 pillars A Journey of Transformation

1 DAY

- Meet your new colleagues
- Explain the course structure
- Setting the scene for the weeks ahead

01

4 DAYS

- Self Awareness
- Personal Skills Audit
- Personality and Behavioural Diagnostics

02

5 DAYS

- The power of a positive attitude
- Making a good impression
- Professional conduct (business writing, meetings, networking, time management)

03

5 DAYS

- The power of Role Models
- Employer Talks
- Introducing your Career Counsellor

04

5 DAYS

- Communication & presentation skills
- Teamwork
- Negotiation skills
- Introduce the Group Challenge Presentation Project

05



06

5 DAYS

- MS Office Full Suite
- Other skills TBD

07

5 DAYS

- Demonstrating Your Strengths
- Creating your Personal Development Plan
- Working with your manager to progress your career

08

4 DAYS

- Influencing and assertiveness
- Confidence and Resilience
- Integrity and Gravitas
- Continuous Learning: the Growth Mindset

09

6 DAYS

- Creating your personal brand within a corporation's values
- Setting your "Statement of Intentions"
- Working with your mentors
- Group Presentations

10

4 WEEKS

- Support from mentors during the 4 weeks
- Regular reviews and appraisals
- Feedback from managers

Features – Organizational Benefits

For Semi Government and Private Sector



Direct impact

Targeted subsidies

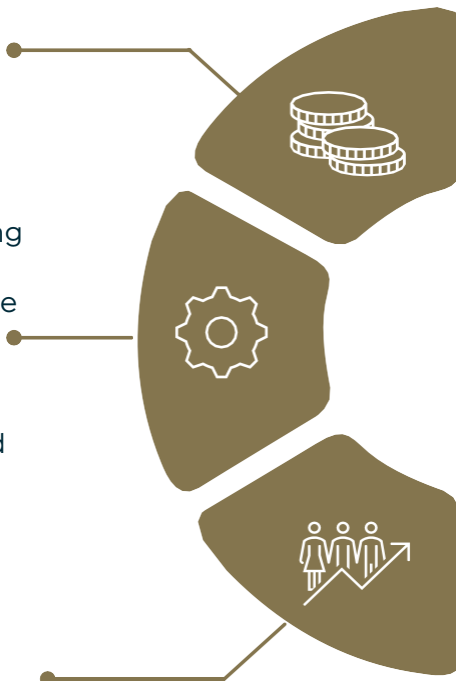
Supporting Nationals employed in all occupations and strategic occupations (e.g. financial analysts)

Reducing training cost

- Fully Subsidised salary under on-job-training programme up to 12 months
- Fully Subsidised apprenticeship programme without hiring commitment for six months up to one year
- Fully subsidised certificates to upskill existing workers and subsidised training and upskilling programmes for job seekers (potential hires)

Reduced operational barriers

Fast track onboarding services and tailored operational support



Indirect impact

Improve In-Country-Value

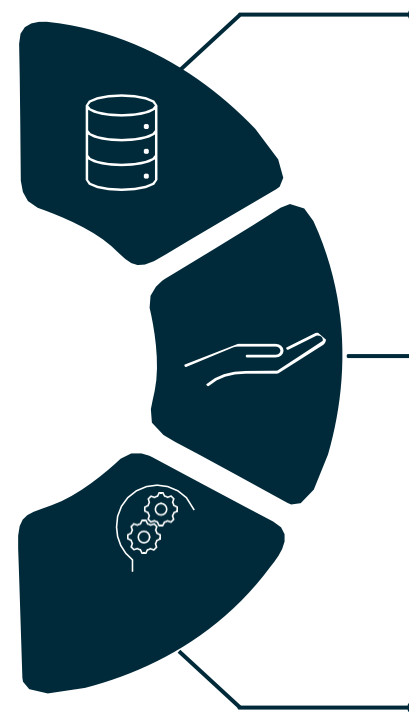
Enhance the company's In Country Value (ICV) index by increasing Emiratisation rates to unlock benefits from ICV partners

Enhance ESG performance

Contribute to company environmental, sustainability and governance agenda by encouraging the employment of Nationals, and improve company's CSR index

Facilitate sourcing efforts

Enabling **access to skilled Nationals** to match the requirements



Next Steps

What Can They Expect ?

Understanding

Understanding of your workforce needs at a tactical (jobs today) and strategic (what sort of roles will be needed in the future) level so that we can tailor training to your specific needs.



Requirements

Participate

Participation in the Job Centre Programme along with the HRA/ADGMA/LIBF through job fairs and your support in media i.e. Social Media as we publicise the programme.

Partnerships



Input

Partnerships with HR/Recruitment/Line Managers – job descriptions and understanding of vacancies across all functions.



**ADGM
Academy**

**RESEARCH &
MANAGEMENT CONSULTANCY**

RESEARCH & MANAGEMENT CONSULTANCY

RESEARCH & INNOVATION



- ✓ Research Papers Published:
2 (Both in collaboration with
University of Cambridge)

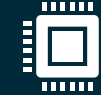
1. FinTech Regulation in the Middle East and North Africa
2. Global COVID-19 Fintech Market Impact and Industry Resilience

MANAGEMENT CONSULTANCY



PEOPLE

- HR Policies, Systems, and Procedures
- Competency Models
- Employee Assessments and Talent Management Solutions
- Leadership Programs
- Board Effectiveness
- Training and Development Programs



SYSTEMS

- Strategic Plans
- Operating Models
- Management Systems
- Organizational Design & Restructuring
- Service and Product Delivery Design



PROCESSES

- Process Design
- Process Re-engineering
- Industry Standards
- Benchmarking



Enterprise Architecture / Digital Transformation Strategy / Digital Roadmap

DIGITAL



**ADGM
Academy**

**ADGM ACADEMY
2023 CALENDAR**

PROFESSIONAL CERTIFICATIONS

PROGRAMME NAME	START DATE	END DATE
Certificate in Finance, Accounting and Business (CFAB)	02/01/2023	02/12/2023
CII Level 3 Certificate in Insurance	09/01/2023	13/01/2023
CFA Level 1 (Batch 1)	02/03/2023	28/06/2023
Certified in Data Protection (CDP)	13/03/2023	13/04/2023
CFA Level 1 (Batch 2)	12/04/2023	19/10/2023
CISI: Introduction to Securities and Investment	22/05/2023	24/05/2023
Solicitors Qualifying Examination (SQE)	24/08/2023	12/01/2024

PROFESSIONAL DEVELOPMENT PROGRAMS

PROGRAMME NAME	START DATE	END DATE
Abu Dhabi Digital Program (EDL)	07/11/2022	07/06/2023
Fresh Graduates Development Program	11/01/2023	03/07/2023
CFO Transition Program	24/01/2023	12/06/2023
Abu Dhabi Digital Program (YDL/FDL)	06/03/2023	06/09/2023
Carbon Credit Capturing and Trading Program	13/03/2023	16/03/2023
Financial Literacy Training	16/03/2023	17/03/2023
Macroeconomics and Climate Change Program	31/05/2023	06/05/2023

PROGRAMME NAME	START DATE	END DATE
Pre-Audit Qualification Training Programme - EY 3	20/06/2022	20/06/2023
Pre-Audit Qualification Training Programme - EY 4	20/06/2022	20/06/2023
Management and Risk Consultants Programme (MARC) - Cohort 1	25/07/2022	24/04/2023
Pre-Audit Qualification Training Programme 5	25/07/2022	25/07/2023
Pre-Audit Qualification Training Programme - Deloitte	15/08/2022	15/08/2023
Pre-Audit Qualification Training Programme 6	31/10/2022	31/10/2023
Management and Risk Consultants Programme (MARC) - Cohort 2	14/11/2022	14/07/2023
Pre-Audit Qualification Training Programme 7	05/12/2022	05/12/2023
Pre-Audit Qualification Training Programme 8	22/12/2022	22/12/2023
Pre-Audit Qualification Training Programme - PWC	22/12/2022	22/12/2023
National Insurance Program (NIP)	04/01/2023	04/09/2023
The Bankers Programme	09/01/2023	29/05/2023
Retail & Sales	05/05/2023	15/09/2023
Tax Program	07/08/2023	07/06/2024
Treasury Program	15/10/2023	15/06/2024



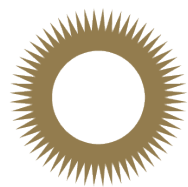
PERSONAL DEVELOPMENT PROGRAMS

PROGRAMME NAME	START DATE	END DATE
Project Management	05/06/2023	08/06/2023
Essential Leadership and Behavioural Skills	12/06/2023	14/06/2023
Train the Trainer/ Assessor Workshop	19/06/2023	20/06/2023
Business Excellence	22/06/2023	23/06/2023
Finance	03/07/2023	12/07/2023
Change Management	17/07/2023	18/07/2023
Communications Skills	19/07/2023	20/07/2023
Customer Service Skills	24/07/2023	25/07/2023
Design Thinking	27/07/2023	28/07/2023
Disruptive Innovation and Technology	31/07/2023	01/08/2023
Cross Borders Electronic Fraud Laws	07/08/2023	07/08/2023
Finance for Non-Finance Professionals	07/08/2023	08/08/2023
Board Of Directors Responsibilities Under Financial Institutions	10/08/2023	10/08/2023
Innovative Thinking	10/08/2023	10/08/2023
Managing Multiple Tasks	14/08/2023	15/08/2023
Strategic Thinking & Planning	21/08/2023	22/08/2023
Conflict Management	24/08/2023	25/08/2023
Introduction to Power & Water Utilities	28/08/2023	29/08/2023

PROGRAMME NAME	START DATE	END DATE
Mergers and Acquisitions	31/08/2023	31/08/2023
Property Management	31/08/2023	31/08/2023
Creative Problem Solving - Decision Making	04/09/2023	05/09/2023
Inheritance Under Sharia and Non- Muslim Accounts	07/09/2023	07/09/2023
Fundamentals of new data in finance	07/09/2023	07/09/2023
Arbitration Principles And Process for Financial Agreements	11/09/2023	11/09/2023
Data infrastructure, from APIs to cloud	11/09/2023	11/09/2023
Laws Of Waqf And Trust	13/09/2023	13/09/2023
Ethics and considerations of data	13/09/2023	13/09/2023
Corporate Governance on The Family Office	18/09/2023	18/09/2023
Data Foundation and Toolkit	18/09/2023	18/09/2023
Anti-Money Laundry	20/09/2023	20/09/2023
AI Technologies	20/09/2023	20/09/2023
New Fiscal Policies and Sukuk Development	25/09/2023	25/09/2023
Emotional Intelligence	25/09/2023	25/09/2023
Capital markets & Corporate Finance in the ME	27/09/2023	27/09/2023
Applying AI in Finance: Framework and Use Cases	27/09/2023	27/09/2023
Special Purpose Companies	02/10/2023	02/10/2023
Implementing AI in Financial Institutions	02/10/2023	02/10/2023
Responsible & Sustainable AI	04/10/2023	04/10/2023

PROGRAMME NAME	START DATE	END DATE
Digital Transformation	09/10/2023	09/10/2023
Insolvency	11/10/2023	11/10/2023
Business and Report Writing	11/10/2023	11/10/2023
Inheritance	16/10/2023	16/10/2023
Business Communication & Meetings	16/10/2023	16/10/2023
Legal English Series	23/10/2023	24/10/2023
Employability Skills I	23/10/2023	27/10/2023
Measuring and demonstrating the value of the in-house legal team	30/10/2023	30/10/2023
Employability Skills II	30/10/2023	03/11/2023
Technology Tools for Financial Lawyers 1	06/11/2023	06/11/2023
Artificial Intelligence Online Learning	06/11/2023	06/11/2023
Technology Tools for Financial Lawyers 2	08/11/2023	08/11/2023
Financial Technology Online Course	08/11/2023	08/11/2023
Data Science	13/11/2023	13/11/2023
Cybersecurity	15/11/2023	15/11/2023
Project Management Basics	20/11/2023	22/11/2023
ADGM Laws Certificate	20/11/2023	22/11/2023
Introduction to Sustainable Development	23/11/2023	23/11/2023
Sustainable Development ESG Market	27/11/2023	27/11/2023
Introduction to Net Zero Banking & the Circular Economy	29/11/2023	29/12/2023

PROGRAMME NAME	START DATE	END DATE
Digital Transformation Program - Foundation Level	04/12/2023	06/12/2023
Human Resources Course	11/12/2023	21/12/2023
Procurement	25/12/2023	03/01/2024
Facilities Management	08/01/2024	17/01/2024
Public Speaking	18/01/2024	18/01/2024
Information Technology Course	22/01/2024	22/01/2024



ADGM
Academy

OUR PARTNERS





Thank you



ADGM
Academy

Level 9, Al Khatem Tower ADGM Square, Al Maryah Island PO Box 111999 – Abu Dhabi, UAE

    @ADGMAcademy  +971 2 3338500  Academy@adgm.com  Adgmacademy.com



INVESTORS IN PEOPLE™
We invest in people Standard

GOLD

ACTVET LTP Number: 0823/2019
NQC ATB Number: ADH20228284863